**CHARTER TOWNSHIP OF PORT HURON TOWNSHIP PARK COMMISSION**

The Charter Township of Port Huron Park Commission met for its regular meeting on November 3, 2021. Chairperson Carolyn Crowe presided.

**Members Present:** Barnum, Kinyon, Crowe, Montalvo

**Members Absent:** Jacobs

**Guests Present:** Diane Goble, Roger Vargo, Vicky McCue

Motion by Barnum, supported by Montalvo to accept minutes from October 6, 2021 meeting. Motion carried.

**Treasurer’s Report: Savings: $149,632.51 MCIA: $86,956.11**

Motion by Barnum, supported by Kinyon to accept the October 2021 Treasurers report.

**Public Comment:** None

**Unfinished Business:**

September 2021 Treasurers Report – Motion by Barnum; supported by Montalvo to accept the September 2021 Treasurers report. Motion carried.

RV Park Management Replacements – Maintenance position: John Biscarner being offer position.

Office Manager position: Candidates - LeeAnn Baker, Brittany Drouillard and Dawn Young. Montalvo to contact regarding interest in position.

All candidates to attend December 8, 2021 meeting.

Port Huron Fence Quote in the amount of $2,195 – Motion by Barnum, supported by Kinyon to approve the quote. Motion carried.

**New Business:**

RV Park Fire Damage – Russell Electric Quote in the amount of $1,998.00 – Motion by Montalvo, supported by Barnum to approve the quote. Motion Carried. Montalvo will send email to Progressive Insurance with reimbursement request.

Burned trailer being picked up by Progressive Insurance on November 4, 2021.

Abandoned Trailer – Montalvo left message; no call back; Montalvo to follow up.

RV Park Rates – Motion by Montalvo, supported by Kinyon to raise all rates 3% except Storage fees.

Motion carried.

Rules & Regulations tabled until December meeting.

40th Street Pond Repairs – Roger and Mike to look at bridge to see if can be removed; Mike to get quotes for post replacements.

**Park Reports: Managers**

Lions Den:Tire swing being worked on; damage to lawn; need key to dog bags

RV Park: Needs new “Camping” flag at road; needs new hot water tank for showers; drainage issues; needs more gravel

Memorial Park: No report

Wm. P. Thompson Pond: See report of Mike Kinyon

Hoover Park: All is ok.

**Park Reports: Commissioners**

Lions Den:Fishing wharfs and posts in need of repair; close gate during winter.

RV Park: Comcast contacted to reduce service for winter.

Memorial Park: Battery still in Kaboda; all other equipment winterized by D. Duman; D. Duman will winterize campter; gates to be closed and locked.

Wm. P. Thompson Pond: See report of Mike Kinyon regarding damage/repairs.

Hoover School: All is good.

**Board Correspondence: None**

Motion by Montalvo, supported by Kinyon to reschedule December 1st meeting to December 8th.

**Adjournment:** Motion by Barnum, support by Montalvo to adjourn. Motion carried.

Submitted by:

Carol A. Maxbauer, Secretary