

# **Charter Township of Port Huron Board**

**Regular Meeting Held December 18, 2023**

**3800 Lapeer Road, Port Huron, MI 48060**

## **MINUTES**

### **ROUTINE BUSINESS:**

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Reno, Riehl, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Absent: None

Special Guests: Robert Goldenbogen, Atty.; Andrew Persig, Fire Chief; S.C.C. Sheriff Dept Cpt Matt Pohl, Fire Personnel,

### **APPROVAL OF MINUTES:**

Motion to approve the minutes from the December 4, 2023, meeting by Livingston and supported by Riehl.

*Vote: All in favor*

**Result: Motion Carried**

Motion to approve the correction to the December 4, 2023 minutes, Item G parcel # was incorrect and should have been 74-28-020-1045-000 and 74-28-020-1046-000 motion by Reno and supported by Livingston.

*Vote: All in favor*

**Result: Motion Carried**

**PUBLIC COMMENTS:** None

**UNFINISHED BUSINESS:** No unfinished business presented.

### **NEW AGENDA ITEMS:**

*A. Attorney's Report:* Update on Code Enforcement matters and the Churchill case.

*B. Engineer's Report:* None given.

*C. Sheriff's Report:* Report was given as presented, provided a recap of a recent stabbing incident in the township.

*D. Fire Chief's Report:* Report was given as presented.

*1. Approve Promotion for James Vincent from Lieutenant to Captain:*

Motion by Riehl supported by Reno to approve Promotion for James Vincent from Lieutenant to Captain.

*Vote: All in favor*

**Result: Motion Carried**

*2. Approve Letter of Appreciation for Kyle Thompson:*

Motion by Riehl, supported by Livingston to approve Letter of Appreciation for Kyle Thompson.

*Vote: All in favor*

**Result: Motion Carried**

**3. Life Saving Presentation:**

Jared Reaume and Chandler Martin were given Life-saving Awards for saving a victim from a burning home.

**E. Approve Resolution #2023-12-18A, 2024 Annual Permit Resolution with St. Clair County Road Commission:**

**RESOLUTION #2023-12-18A  
2024 ANNUAL PERMIT RESOLUTION**

WHEREAS, the Township of Port Huron in the County of St. Clair, Michigan desires to make public improvements, namely, to construct, locate, or repair utilities such as water & sewer lines for emergency & maintenance type work. Which requires certain operations within and upon the right-of-way of county highways known as various roads throughout Port Huron Charter Township which are under the jurisdiction of the Board of County Road Commissioners; and

WHEREAS the Board of County Road Commissioners is willing to issue a permit, therefore, provided said Board is assured of indemnity and protection against all liability arising by reason of Michigan law;

NOW, THEREFORE BE IT RESOLVED by the governing body of the Township of Port Huron, St. Clair County, Michigan that in consideration of the Board of County Road Commissioners granting a permit to the Township of Port Huron upon proper application therefore to construct and maintain its' facilities along and upon the right-of-way of certain highways of the Township of Port Huron shall save harmless and indemnify the Board of County Road Commissioners of The County of St. Clair and their successors against all liability which arises or might arise out of the actions or failure to act by the Township and those performing at the direction of the Township in the operation or maintenance of said Township facilities.

Motion offered by Trustee Dudas supported by Trustee Livingston to adopt the 2024 Annual Permit Resolution for St. Clair County Road Commission.

Roll Call Vote: Dudas, Livingston, Reno, Riehl, Shonka, Davis, Lewandowski  
Nays: None  
Absent: None

Supervisor declared Resolution adopted.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, Michigan at a regular meeting held on December 18, 2023, and that said meeting was conducted and public notice was given in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan 1976, and that the minutes were kept and will be or have been made available as required by said act.

\_\_\_\_\_  
Benita Davis, Township Clerk

**F. Approve Resolution #2023-12-18B, Resolution Establishing Utility Fees for Water/Sewer/Refuse:**

CHARTER TOWNSHIP OF PORT HURON  
COUNTY OF ST. CLAIR, MICHIGAN

RESOLUTION ESTABLISHING UTILITY FEES  
WATER/SEWER/REFUSE  
#2023-18-12B

Memorandum of fees presented to the Board of Trustees of Port Huron Charter Township and adopted at a regular meeting of the Board held at the Township Hall, 3800 Lapeer Road, Port Huron, MI on Monday, December 18, 2023 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Board Member Livingston and supported by Board Member Dudas.

WHEREAS, it is the desire of the Port Huron Charter Township Board of Trustees to review and establish utility bill fees that cover the costs associated with these services.

NOW, THEREFORE, be it resolved that the Township Board of Port Huron Charter Township does hereby adopt the following fee schedule which applies to the Utilities Ordinance Chapter 36 in the Charter Township of Port Huron's Code of Ordinances.

NEW WATER RATES (PROPOSED)

EFFECTIVE 1/1/24

CODE	SERVICE	OLD RATE	NEW RATE
20	WATER (1,000 CU FT)	42.45	44.57
25	READY TO SERVE (5/8")	49.61	52.09
10	SENIOR CITIZEN WATER RATE	29.72	31.21
26	SENIOR CITIZEN READY TO SERVE (5/8")	34.76	36.50
50	SEWER - 1 SUFU	91.93	96.53
70	REFUSE	58.25	58.25
125	1" READY TO SERVE	113.40	119.07
925	1.5" READY TO SERVE	197.40	207.27
225	2" READY TO SERVE	338.10	355.01
226	2" READY TO SERVE (CITY)	507.15	532.52
325	3" READY TO SERVE	564.90	593.15
425	4" READY TO SERVE	1,015.35	1,066.12
525	5" READY TO SERVE	1,353.45	1,421.12
625	6" READY TO SERVE	2,706.90	2,842.25
725	8" READY TO SERVE	4,510.80	4,736.34
726	8" READY TO SERVE (CITY)	6,766.20	7,104.51

**EFFECTIVE 1/1/19 THERE IS NO MINIMUM WATER USAGE - WATER IS BILLED BASED ON USE ONLY  
CITY READY TO SERVE BILLED AT 1 1/2 X RESIDENT RATE**

AYES: Livingston, Dudas, Riehl, Reno, Shonka, Davis, Lewandowski

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 18<sup>th</sup> day of December, 2023.

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Benita E. Davis, Clerk  
Port Huron Charter Township

***G. Approve 3-year contract with Clerical Union:***

Motion by Reno, supported by Livingston to approve 3-year contract with Clerical Union.

*Vote: All in favor*

**Result: Motion Carried**

***H. Approve Renewals to Township Boards, Commissions and Consultants:***

Motion by Riehl supported by Livingston to approve Renewals to Township Boards, Commissions and Consultants.

*Vote: All in favor*

**Result: Motion Carried**

***I. Approve 2023 Budget Adjustments:***

***Fund 101 - General***

Motion by Dudas, supported by Livingston to approve to Amend the General Fund Budget from \$2,373,800.00 to \$2,432,295.00 and use of to \$200,000.00 from Fund Balance. Amend the Budget of the Township Board #101 from 279,550.00 to \$300,000.00, Elections #191 from \$8,575.00 to \$19,575.00, Clerk #215 from \$142,400.00 to \$151,400.00, Treasurer #253 from \$218,360.00 to \$225,110.00

*Roll Call Vote: Ayes: Dudas, Livingston, Riehl, Reno, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*

**Result: Motion Carried**

***Fund 203 - DPS***

Motion by Livingston, supported by Reno to use Fund Balance for the DPS fund in the amount of \$100,000.

*Roll Call Vote: Ayes: Livingston, Reno, Riehl, Dudas, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*

**Result: Motion Carried**

***Fund 205 - Refuse***

Motion by Livingston, supported by Dudas to amend the budget for Refuse fund from \$715,000 to \$733,000.

*Roll Call Vote: Ayes: Livingston, Dudas, Reno, Riehl, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*

**Result: Motion Carried**

***Fund 207 - Police***

Motion by Reno, supported by Livingston to amend the budget from \$910,000.00 to \$921,740.00 and use Fund Balance in the amount of \$23,520.

*Roll Call Vote: Ayes: Reno, Livingston, Dudas, Riehl, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

***Fund 209 - Cemetery***

Motion by Davis, supported by Reno to use Fund Balance in the amount of \$10,000.

*Roll Call Vote: Ayes: Davis, Livingston, Dudas, Riehl, Reno, Shonka, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

***Fund 276 – EDC***

Motion by Livingston, supported by Reno to use Fund Balance in the amount of \$1,500.

*Roll Call Vote: Ayes: Livingston, Reno, Riehl, Dudas, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

***Fund 702 – BWAT***

Motion by Shonka, supported by Livingston to amend the budget from \$230,000 to \$240,000.

*Roll Call Vote: Ayes: Shonka, Livingston, Dudas, Riehl, Reno, Davis, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

***J. Approve Updated Township Master Plan:***

Motion by Livingston, supported by Dudas to approve the Updated Township Master Plan.

*Roll Call Vote: Ayes: Livingston, Dudas, Riehl, Reno, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

**Approval of Bills:**

Motion to approve payment of the pre-paid bills by Shonka supported by Livingston.

Amount: \$17,581.05

Check #s: 53325-53333

*Roll Call Vote: Ayes: Shonka, Livingston, Dudas, Riehl, Reno, Davis, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

Motion to approve payment of the current bills by Shonka supported by Riehl.

Amount: \$559,023.47

Check #s: 53334-53387

*Roll Call Vote: Ayes: Shonka, Riehl, Reno, Dudas, Livingston, Davis, Lewandowski*

*Nays: None*

*Absent: None*

***Result: Motion Carried***

**BOARD CORRESPONDENCE:**

EDA provided information about Brownfields – Range Rd Subdivision possibility

**ADJOURNMENT:**

Motion by Riehl supported by Livingston to adjourn at 7:34 p.m. **Motion carried.**

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Robert G. Lewandowski, Jr., Supervisor

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Benita E. Davis, Clerk