

Charter Township of Port Huron Board

Regular Meeting Held Feb 7, 2022 at 7:00 P.M.

3800 Lapeer Road, Port Huron, MI 48060

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Reno, Riehl, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Special Guests: Resident

APPROVAL OF MINUTES:

Motion by Livingston, supported by Dudas, to approve the Jan 17, 2022 Regular Board meeting minutes.

Vote: All in favor

Result: Motion Carried

PUBLIC COMMENTS:

Dustin Henderson 2800 Strawberry Lane asked if there was any update with regard to his basement water issue due to the watermain break. Discussion was held. Board will discuss further with Township's Insurance agent and Attorney and get back with Mr. Henderson.

UNFINISHED BUSINESS:

No Unfinished Business

NEW AGENDA ITEMS:

A. Approve Proposal with Cassin Planning Group to update the Port Huron Township DDA Plan and Tax Increment Financing Plan:

Motion by Dudas, supported by Reno to approve the Proposal with Cassin Planning Group to update the Port Huron Township DDA Plan and Tax Increment Financing Plan at a cost of \$3,200, not including publication and printing costs.

Roll Call Vote: Ayes: Dudas, Reno, Riehl, Livingston, Shonka, Davis, Lewandowski

Nays: None

Result: Motion Carried

B. Approve Letter of Intent to acquire real estate:

Motion by Riehl, supported by Livingston to approve Letter of Intent to acquire real estate from the Pasquale R. Acciavatti Trust on Range Rd.

Vote: All in favor

Result: Motion Carried

C. Approve Proposal for Engineering Services with DLZ for Howard Street Sidewalk Construction:

Motion by Livingston, supported by Davis to approve Proposal for Engineering Services with DLZ for Howard Street Sidewalk Construction not to exceed \$42,430.00.

Roll Call Vote: Ayes: Livingston, Davis, Dudas, Riehl, Reno, Shonka, Lewandowski

Nays: None

Result: Motion Carried

D. Approve Resolution No. 2022-02-07A, Resolution to adopt Poverty Exemption Guidelines, 2021 Poverty Income Levels and Maximum Asset Standards:

RESOLUTION NO. 2022-02-07.A

RESOLUTION TO ADOPT POVERTY EXEMPTION GUIDELINES 2021 POVERTY INCOME LEVELS AND MAXIMUM ASSET STANDARDS

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Port Huron Charter Township Board of Trustees; and

WHEREAS, the principal residence of persons, whom the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, Port Huron Charter Township, St. Clair County adopts the following guidelines and policy for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household as indicated below.

POLICY:

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence as appropriate, including any property tax credit returns filed in the immediately preceding year or in the current year, or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
3. File a claim reporting that the combined assets of all persons do not exceed the current Maximum Asset Standards as listed. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
4. Produce a valid driver's license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the federal poverty income guidelines as defined and determined annually as indicated below
7. File the application for an exemption after January 1, but one day prior to the date of the December Board of Review. The filing of this claim constitutes an

appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

POVERTY GUIDELINES / MAXIMUM ASSET STANDARDS:

The following are the 2022 income guidelines for determining eligibility as set forth by adoption of this resolution by the Charter Township of Port Huron Board of Trustees. Limits are updated annually. The annual allowable income includes income for all persons residing in the principal residence.

2022 Poverty Guidelines	
Persons in family/household	Income Guideline
1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,490
6	\$37,190
7	\$41,910
8	\$46,630
For each additional person over 8, add \$4,720	

The following are the 2022 Maximum Asset Standards as set forth by adoption of this resolution by the Charter Township of Port Huron Board of Trustees

2022 Maximum Asset Standards	
Persons in family/household	Income Guideline
1	\$30,000
2	\$35,000
3	\$40,000
4	\$45,000
5	\$50,000
6	\$55,000
7	\$60,000
8 or more persons	\$65,000

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Review shall follow the above stated policy, and that the income guidelines and maximum asset standards set forth herein shall be used in granting or denying an exemption.

Resolution brought forth by Dudas and supported by Reno

Roll Call Vote: **Ayes:** Dudas, Reno, Riehl, Livingston, Shonka, Davis, Lewandowski
Nays: None

Absent: None

Resolution declared adopted this 7th day of February, 2022

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 7th day of February, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Township Clerk

E. Approve Port Huron Planning Commission's 2021 Activities Report:

Motion by Reno, supported by Livingston to approve Port Huron Township's Planning Commission's 2021 Activities Report.

Vote: All in favor

Result: Motion Carried

APPROVAL OF BILLS:

Motion by Shonka, supported by Livingston to approve payment of prepaid bills:

Amount: \$91,367.52

Check #s: 50550-50592

Roll Call Vote: Ayes: Shonka, Livingston, Dudas, Reno, Riehl, Davis, Lewandowski

Nays: None

Absent:

Result: Motion Carried

Motion by Shonka, supported by Reno to approve payment of prepaid bills:

Amount: \$80,755.46

Check #s: 50593-50635

Roll Call Vote: Ayes: Shonka, Reno, Riehl, Livingston, Dudas, Davis, Lewandowski

Nays: None

Absent:

Result: Motion Carried

Motion by Riehl, supported by Reno to approve payment of the January 2022, Paid on Call:

Amount: \$600.00

Roll Call Vote: Ayes: Riehl, Reno, Dudas, Livingston, Shonka, Davis, Lewandowski

Nays: None

Absent:

Result: Motion Carried

BOARD CORRESPONDENCE:

Shonka, Davis, and Lewandowski will be conducting interviews for the Deputy Treasurer position this week and the Board authorizes them to offer the position to the candidate that they agree upon, prior to it coming before the Board at their next meeting.

Supervisor Lewandowski asked the Board members come up with ideas for recreational improvements in the amount of \$200 - \$250,000 since the County Commissioners have monies for each of their districts for such improvements.

Supervisor Lewandowski reported on the current status of the Building/Zoning Department and how that is being handled for the present time.

ADJOURNMENT:

Motion by Riehl supported by Livingston to adjourn at 8:20 p.m.

Vote: All in favor

Result: Motion Carried

Robert G. Lewandowski, Jr., Supervisor

Benita E. Davis, Clerk