

**Charter Township of Port Huron Board**  
**Regular Meeting Held December 17, 2018 at 7:00 P.M.**  
**3800 Lapeer Road, Port Huron, MI 48060**

**MINUTES**

**ROUTINE BUSINESS:**

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Riehl, Reno, Treasurer Shonka, Supervisor Lewandowski, Clerk Davis

Special Guests: Residents, Capt. King, SCC Sheriff Dept., Fire Personnel , Robert Goldenbogen, John Emig, J&A

**APPROVAL OF MINUTES:**

Motion by Livingston, supported by Dudas, to approve the December 3, 2018 regular Board meeting minutes.

*Vote: All in favor*

**Result: Motion Carried**

**PUBLIC COMMENTS:**

Debbie Koontz inquired who won the Christmas lighting contest.

**UNFINISHED BUSINESS:**

No Unfinished Business

**NEW AGENDA ITEMS:**

**A. Approve 2019 Proposed Water Rates**

Supervisor Lewandowski explained the rates would go from 35.25 to 36.25 per thousand cubic feet. Supervisor Lewandowski also explained that he wanted to remove the 1,000 cubic foot minimum on the bill and change the ready to serve fee from \$44 to \$45 dollars per quarter.

Motion by Reno supported by Riehl to approve the proposed water rate increases as presented and recommended by Stewart, Beauvais, & Whipple.

*Roll Call Vote: Ayes: Reno, Riehl, Livingston, Dudas, Shonka, Davis, Lewandowski*

*Nays: None*

*Absent: None*      **Result: Motion Carried**

**B. Attorney's Report**

The prepared report was presented. Attorney Goldenbogen was available for questions.

**C. Engineer's Report**

None Presented

#### **D. Sheriff's Report**

Captain King presented the monthly report and was available for questions.

Supervisor Lewandowski asked for a clerical adjustment in the reporting.

Trustee Reno asked if the report includes parking tickets.

#### **E. Fire Chief's Report**

The prepared report was given to the Board for review.

#### **F. Approve Hiring of Dan Mainguy as Fire Chief**

Mr. Mainguy thanked the Board for the consideration.

Trustee Riehl asked the Supervisor to include the Trustees more in communication and in the hiring process.

Motion by Reno supported by Riehl to approve the hiring of Dan Mainguy as Port Huron Township Fire Chief.

*Roll Call Vote:* Ayes: Reno, Riehl, Dudas, Livingston, Shonka, Davis, Lewandowski

Nays: None

Absent: None **Result: Motion Carried**

#### **G. Approve Budget Adjustments**

Motion to amend the budget by Livingston, supported by Dudas concerning Fund 208- Park as presented.

*Roll Call Vote:* Ayes: Livingston, Dudas, Riehl, Reno, Shonka, Davis, Lewandowski

Nays: None

Absent: None **Result: Motion Carried**

Motion to approve using fund balance funds by Shonka, supported by Reno concerning Fund 203- DPS as presented.

*Roll Call Vote:* Ayes: Shonka, Reno, Riehl, Dudas, Livingston, Davis, Lewandowski

Nays: None

Absent: None **Result: Motion Carried**

Motion to amend the budget and approve using fund balance funds by Reno, supported by Riehl concerning Fund 372- BLDG as presented.

*Roll Call Vote:* Ayes: Reno, Riehl, Livingston, Dudas, Shonka, Davis, Lewandowski

Nays: None

Absent: None **Result: Motion Carried**

#### **H. Resolution No. 2018-12-17.A**

**Resolution No. 2018-12-17 A**

**RESOLUTION FOR THE ADOPTION OF THE ST. CLAIR COUNTY DRAIN  
COMMISSIONER PROCEDURES AND DESIGN CRITERIA FOR STORMWATER  
DRAINAGE IN DEVELOPMENT PLANS**

WHEREAS, the St. Clair County Drain Commissioner has adopted the “Rules” in compliance with the recommendations of the Environmental Protection Agency for the Best Management Practices (BMPs) developed by them for the Procedure and Design Criteria for Stormwater Drainage in Development Plans (Rules), which the Port Huron Charter Township desires to adopt for application within the Township, as set forth herein, and

WHEREAS, these Rules at a minimum, shall: limit the discharge rate of stormwater to the prescribed allowable discharge rate as designed in the receiving county drain or storm drain system; detain the required amount of stormwater per the design criteria established for this drain or storm drain system; and use established BMPs or a treatment train to help meet water quality goals of decreased sediment in runoff.

WHEREAS, Port Huron Charter Township is committed to protecting water quality within our Township and our local area through the administration and enforcement of these Rules, and

WHEREAS, the Port Huron Charter Township Board of Trustees employs licensed engineers to perform review and approval of projects performed within the Township in order to consider special circumstances applicable to each, individual case together with local concerns that may, in the determination of the Township Engineers, require modification of the Drain Commissioner’s Rules being adopted, herein, while ensuring compliance with national and local standards,

**NOW THEREFORE PORT HURON CHARTER TOWNSHIP HEREBY RESOLVES:**

(a) that as of the date of this Resolution, Port Huron Charter Township Board of Trustees hereby adopts by reference the Rules set forth in St. Clair County Drain Commissioner’s Procedures and Design Criteria for Stormwater Drainage in Development Plans.

(b) that application of said Rules shall, in all cases, be subject to review and approval of the Township Engineers who may make or allow exceptions to said Rules as they determine appropriate in any specific case.

(c) that this Resolution, as approved, shall apply to all future amendments of these Rules made by the St. Clair County Drain Commissioner’s Office.

At a regular meeting of the Charter Township of Port Huron Board of Trustees held at 3800 Lapeer Road, Port Huron, Michigan on December 17, 2018 at 7:00 p.m., the foregoing preamble and resolution were offered by Riehl and supported by Livingston.

AYES: Riehl, Livingston, Dudas, Reno, Shonka, Davis, Lewandowski

NAYS: None

ABSENT: None

Supervisor declared Resolution 2018-12-17 A adopted

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Trustees of Charter Township of Port Huron, County of St. Clair, Michigan at a

regular meeting held on December 17, 2018 and that said meeting was conducted and public notice was given in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan 1976, and that the minutes were kept and will be or have been made available as required by said Act.

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Benita E. Davis, Clerk

**I. Resolution No. 2018-12-17.B**

**RESOLUTION #2018-12-17B**

WHEREAS, the Township of Port Huron in the County of St. Clair, Michigan desires to make public improvements, namely, to construct, locate, or repair utilities such as water & sewer lines for emergency & maintenance type work. Which requires certain operations within and upon the right-of-way of county highways known as various roads throughout Port Huron Charter Township which are under the jurisdiction of the Board of County Road Commissioners; and

WHEREAS the Board of County Road Commissioners is willing to issue a permit, therefore, provided said Board is assured of indemnity and protection against all liability arising by reason of Michigan law;

NOW, THEREFORE BE IT RESOLVED by the governing body of the Township of Port Huron, St. Clair County, Michigan that in consideration of the Board of County Road Commissioners granting a permit to the Township of Port Huron upon proper application therefore to construct and maintain its' facilities along and upon the right-of-way of certain highways of the Township of Port Huron shall save harmless and indemnify the Board of County Road Commissioners of The County of St. Clair and their successors against all liability which arises or might arise out of the actions or failure to act by the Township and those performing at the direction of the Township in the operation or maintenance of said Township facilities.

I hereby certify that the above is true and correct copy of a resolution adopted by the governing body of the Township of Port Huron, St. Clair County, Michigan at a meeting held on the 17th day of December, 2018. At a regular meeting of the Charter Township of Port Huron Board of Trustees held at 3800 Lapeer Road, Port Huron, Michigan on December 17, 2018 at 7:00 P.M., the foregoing preamble and resolution were offered by Livingston supported by Dudas.

Roll Call Vote: Livingston, Dudas, Reno, Riehl, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Supervisor declared Resolution adopted.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, Michigan at a regular meeting held on December 17, 2018, and that said meeting was conducted and public notice was given in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan 1976, and that the minutes were kept and will be or have been made available as required by said act.

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Benita Davis, Township Clerk

**J. Resolution 12-17-18 Recognizing Chief Miller for His Service**

*CHARTER TOWNSHIP OF PORT HURON  
RESOLUTION 12-17-18*

A Resolution of the Charter Township of Port Huron, Michigan, recognizing Craig E. Miller, Fire Chief, for his dedication and leadership to the Charter Township of Port Huron and its residents.

**Whereas**, Chief Miller has served the Charter Township of Port Huron with outstanding leadership and guidance since 2005, and has relinquished his command effective January, 2019; and

**Whereas**, the Charter Township of Port Huron wishes to recognize Chief Craig E. Miller for his distinctive service, great professionalism, and dedication to the Port Huron Township Fire Department, the Port Huron Township Board of Trustees and the residents of the Township; and

**Whereas**, the Township Board wishes to recognize Chief Miller for the professionalism that he has instilled within the Fire Department, his work ethic, and the tireless hours he has spent to meet the challenges of our ever-changing community. His involvement in serving on many Committees, Boards, and Teams speaks to his dedication for continuous improvement. He has been instrumental in obtaining funding for many projects and striving to improve the Township's ISO rating.

**Now, therefore**, be it resolved by the Charter Township of Port Huron Board of Trustees that: We the Board of Trustees extend our sincere appreciation to Craig E. Miller, Fire Chief, and although we are saddened to see Chief go, we are confident that he will find the same success and fulfillment in his next chapter.

This Resolution shall take immediate effect upon adoption.

Trustee Reno offered the foregoing resolution, and moved its' adoption. The motion was seconded by Trustee Livingston.

Roll Call Vote: Reno, Livingston, Riehl, Dudas, Shonka, Davis, Lewandowski

The Supervisor thereupon declared this Resolution approved and adopted by the Charter Township of Port Huron on this 17<sup>th</sup> day of December, 2018.

ATTEST:

CHARTER TOWNSHIP OF PORT HURON

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Robert G. Lewandowski, Jr, Supervisor

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Donald B. Dudas, Trustee

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Benita E. Davis, Clerk

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William E. Livingston, Trustee

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Peter L. Shonka, Treasurer

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Stephen F. Riehl, Trustee

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John L. Reno, Jr., Trustee

**APPROVAL OF BILLS:**

Motion to approve payment of prepaid bills by Shonka, supported by Riehl

Amount: \$1,545.28

Check #s: 45503-45505

*Roll Call Vote:* Ayes: Shonka, Riehl, Reno, Livingston, Dudas, Davis, Lewandowski

Nays: None

Absent: None **Result: Motion Carried**

Motion to approve payment of bills by Shonka, supported by Reno

Amount: \$371,287.65

Check #s: 45506-45582

*Roll Call Vote:* Ayes: Shonka, Reno, Riehl, Dudas, Livingston, Davis, Lewandowski

Nays: None

Absent: None **Result: Motion Carried**

**BOARD CORRESPONDENCE:**

General discussion and updates, as well as event reminders.

**ADJOURNMENT:**

Motion by Riehl supported by Livingston to adjourn at 07:35 p.m.

*Vote: All in favor*

**Result: Motion Carried**

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Robert G. Lewandowski, Jr., Supervisor

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Benita E. Davis, Township Clerk