



CHARTER TOWNSHIP OF PORT HURON

3800 Lapeer Road
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PLANNING COMMISSION AGENDA

Thursday, December 2nd 2021 at 7:00pm

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call:
4. Approval of Agenda:
5. Approval of Minutes – Thursday November 4th 2021
6. Correspondence:
7. General Public Comment:
8. Public Hearings:
9. Old Business:
10. New Business:
 - a. Priority Assessment Workshop
11. Reports
 - a. Kirk Lavigne
 - b. Township Board Report – John Reno
 - c. Zoning Board of Appeals Report – Jerry Sebastian
12. Adjournment – Retirement Acknowledgements





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MINUTES OF THE REGULAR MEETING FOR THE CHARTER TOWNSHIP OF PORT HURON PLANNING COMMISSION HELD THURSDAY, DECEMBER 2, 2021, 7:00 P.M., TOWNSHIP HALL, 3800 LAPEER RD, PORT HURON, MI 48060

1. Call to Order

The Meeting was called to order by Chairman Stephen Tetreau at 7:00 P.M.

2. Pledge of Allegiance

3. Roll Call

Attended: Laura Coyeow, Sheri Faust, Trustee John Reno, Ivan Smith, and Stephen Tetreau.

Absent: Mark Kovach and Jerry Sebastian.

Also Present: Building/Planning/Zoning Administrator Kirk Lavigne, Mike Booth, Regina Booth, Nancy Collins, Amy Hurd, and Recording Secretary Betty Child.

4. Agenda Approval

Motion by Member Faust, support by Member Smith, to approve the agenda. Hearing no objections, Chairman Tetreau called for a voice vote. All in favor, the agenda was approved.

5. Approval of Minutes, November 4, 2021

Motion by Trustee Reno, support by Member Smith, to approve the minutes as distributed. Hearing no objections, Chairman Tetreau called for a voice vote. All in favor, the minutes were approved.

For the record, Recording Secretary Betty Child noted an error in attendance after the fact. Member Coyeow was counted as present and absent for the November 4, 2021, Meeting. She was absent for the meeting.

6. Correspondence

There being none, Chairman Tetreau moved to General Public Comment.

7. General Public Comment

There being none, Chairman Tetreau moved to Public Hearings.

8. Public Hearings

There being none, Chairman Tetreau moved to Old Business.

9. Old Business

There being none, Chairman Tetreau moved to New Business.

10. New Business

(a) Priority Assessment Workshop

Kirk Lavigne presented a check list for the Members to review and rank in order of importance. The forms were completed and turned over to Kirk to evaluate the importance.

Kirk Lavigne commented during a special meeting the Township Board approved the appointment of Cassin Planning Group to handle future planning and development for the Township. Stephen Cassin will be replacing the retiring Kirk Lavigne.

Due to other commitments Stephen Cassin requested the meetings be changed from the first Thursday to the second Thursday of each month. It was also suggested that the time be changed from 7:00 to 6:00 P.M. and the Members agreed to keep the 7:00 P.M. time slot. Hearing no objections, Chairman Tetreau called for a voice vote. All in favor, motion carried.

11. Reports

(a) Township Administration – Kirk Lavigne

- Thanked the Township for the luncheon held in his honor where he was presented a Resolution of Appreciation for his time served.

(b) Township Board – Trustee John Reno

- Discussed the appointment of the new planner, Stephen Cassin, of Cassin Planning Group, who will take over Kirk Lavigne's position.
- The new Fire Chief, Randy Vesper, has been sworn in and will replace the retiring Fire Chief Dan Mainguy.

(c) Zoning Board of Appeals – Kirk Lavigne

- There was no meeting during the month of November.

12. Adjournment

Motion by Member Smith, support by Trustee Reno, at 7:28 P.M. to adjourn. Chairman Tetreau hearing no objections, called for a voice vote. All in favor, the meeting was adjourned.

Trustee Reno presented Resolutions of Appreciation to Member Smith who retired after serving the Township since 1975 and to Recording Secretary Betty Child who retired after serving the Township since 1994.

Amy Hurd and Michael Booth both spoke about the retiring 'family members' from the Township.

I would like to thank the Charter Township of Port Huron for their kindness. I enjoyed my time with so many people and you all will be dearly missed. It was an awesome experience, and it was great seeing so much development in the Township.

Submitted by Betty Child