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**Electrical Permit Application**  
**Charter Township of Port Huron**  
**3800 Lapeer Road, Port Huron MI 48060**  
**810-987-6600**  
**mherandez@phtwpmi.gov**

**E 2026 E****Validation Area**

Authority: 1972 PA 230 Penalty: Failure to provide information may result in denial of your request.		Port Huron Township is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.		
<b>I. Project or Facility Information</b>				
NAME OF OWNER/AGENT/SCHOOL/STATE DEPT.		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?		
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not required
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		CITY <b>Port Huron Township</b>	ZIP CODE <b>48060</b>	COUNTY <b>St Clair</b>
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <b>Charter Township of Port Huron</b>				
<b>II. Applicant</b>				
NAME		E-MAIL		
ADDRESS	CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
<b>III. Owner of the land in fee of project location</b>				
NAME		E-MAIL		
ADDRESS	CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
<b>IV. Electrical contractor</b>				
NAME	COMPANY NAME	STATE OF MICHIGAN LICENSE NUMBER	EXPIRATION DATE	
ADDRESS (Street Number and Name)		STATE REGISTRATION NUMBER		EXPIRATION DATE
CITY		STATE	ZIP CODE	
TELEPHONE NUMBER (Include Area Code)		E-MAIL ADDRESS		
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)				
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption)		
<b>V. Purpose of Project</b>				
<input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> Service Only <input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Other _____ <input type="checkbox"/> Alteration <input type="checkbox"/> Special Inspection <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home) <input type="checkbox"/> State-owned <input type="checkbox"/> School				

**VI. Plan Review Information**

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

**Plans are not required for the following:**

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.
3. If work being performed is described above, check box below "Plans Not Required."

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square footage? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. \_\_\_\_\_

 Plans Not Required

**VII. Fee Schedule** - enter the number of items being installed, multiply by the unit price for total fee.

**Item #18, Mobile Home Unit Site:**

When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder, and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service, feeder, and a final inspection.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$75.00	1	\$75.00	22. Units > 50 K.V.A. or H.P.	\$35.00		
Service				23. Solar Photovoltaic System where the total inverter generating capacity is less than 5,000KW (each panel)	\$2.00		
2. Through 200 Amp.	\$25.00			24. Solar Photovoltaic System where the total inverter generating capacity is no less than 5,000KW (each panel)	\$3.00		
3. Over 200 Amp. thru 600 Amp.	\$30.00			25. Electric Vehicle Charging Station (each station)	\$25.00		
4. Over 600 Amp. thru 800 Amp.	\$35.00			Fire Alarm Systems (not smoke detectors)	\$50.00		
5. Over 800 Amp. thru 1200 Amp.	\$40.00			26. Up to 10 devices			
6. Over 1200 Amp. (GFI only) thru 1600 Amp	\$55.00			27. 11 to 20 devices	\$100.00		
7. Over 1600 Amp.	\$120.00			28. Over 20 devices (each)	\$5.00		
8. Circuits	\$8.00			Data / Telecommunication Outlets	\$5.00		
9. Lighting Fixtures/Outlets including Receptacles and Wired Smoke Detectors per 25	\$15.00			29. 1 - 19 devices (each)			
10. Dishwasher, Microwave or Garbage Disposal	\$7.00			30. Outlets 20 to 300 devices	\$100.00		
11. Furnace - Unit Heater	\$7.00			31. Outlets Over 300 devices	\$300.00		
12. Electrical - Heating Units (baseboard)	\$7.00			Energy Management Temp. Control			
13. Power Outlets (ranges, dryers, etc.)	\$25.00			32. Energy Retrofit - Temp. Control	\$50.00		
Signs				Energy Management Temp. Control			
14. Unit	\$25.00			33. Energy Devices – Energy Management	\$5.00 ea.		
15. Letter (each)	\$15.00			34. Conduit only or grounding only	\$50.00		
16. Neon - each 25 feet	\$25.00			35. Rough/Additional Inspection	\$75.00		
17. Feeders-Bus Ducts, etc. - per 50'	\$10.00			36. Final Inspection	\$75.00	1	\$75.00
18. Mobile Home Park Site *	\$6.00			37. Certification Fee**	\$30.00		
19. Recreational Vehicle Park Site	\$4.00			38. Re-Open Expired Permit	\$75.00		
K.V.A., H. P., Wind Turbines				39. Air Conditioner	\$30.00		
20. Units up to 20 K.V.A. or H.P.	\$25.00						
21. Units 21 to 50 K.V.A or H.P.	\$30.00						

**Total Fee** (Must include the \$75 non-refundable application and \$75 final inspection fees.)

\* See VII. Fee Schedule Item #18 above

\*\* Required for all school and state-owned construction projects

**VIII. Instructions for Completing Application**

**Make checks payable to "The Charter Township of Port Huron"**

General: Electrical work shall not be started until the permit has been issued with the Charter Township of Port Huron. All installations shall be in compliance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the Building Department will be provided on the permit form. When ready for an inspection, call the Building Department providing as much advance notice as possible and provide the job location, permit number, and contact information. Schedule permitting, the inspector will respond to an inspection request within two (2) business days to schedule the inspection. Inspections are typically performed within five (5) business days subject to the inspection schedule.

**Expiration of Permit:** A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

**Where to Submit Application:** The Charter Township of Port Huron is responsible for code enforcement in units of government throughout the Township. Prior to applying for a permit, please review the Statewide Jurisdiction List for anything other than K-12 Educational Facilities. For K-12 Educational Facilities please review the Local School Construction Enforcement List. This information is updated regularly due to changes in the construction code enforcement authority as they may be conducted by either the state, county, or local unit of government. A permit application must be submitted to the appropriate enforcing agency based upon these lists. Permit applications should be sent to the address on the first page of this application. Questions regarding issued permits may be directed to [mhernandez@phtwpmi.gov](mailto:mhernandez@phtwpmi.gov) or 810-987-6600.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I \_\_\_\_\_ (name), \_\_\_\_\_ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, or proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

SIGNATURE

DATE