

# CHARTER TOWNSHIP OF PORT HURON TOWNSHIP PARK COMMISSION

The Charter Township of Port Huron Park Commission met for its regular meeting on April 7, 2021. Chairperson Carolyn Crowe presided.

**Members Present:** Barnum, Kinyon, Montalvo, Crowe

**Members Absent:** Sassanella

**Guests Present:** Diane Goble, Dan Glombowski, Zach Lavigne and Faith Masiak

Motion by Barnum, supported by Kinyon to accept minutes from March 3, 2021 meeting. Motion carried.

Motion by Kinyon, supported by Montalvo to accept the minutes from the March 17, 2021 special meeting. Motion carried.

**Treasurer's Report:** **Savings: \$149,331.14** **MCIA: \$106,939.19**

Motion by Barnum; support by Montalvo to accept the Treasurer's Report. Motion carried.

**Public Comment:** None

**Unfinished Business:** Memorial Park ball diamond #3 bids – there was no interest or other bids submitted other than the one received by Morgan Contracting. The park commissioners would like to have drainage on the diamond. Dan Duman will talk to Morgan for a cost. Motion by Barnum, and support by Kinyon, to approve the bid of Morgan Contracting for 2" of fill dirt, contingent on the drainage not costing more than \$1,000 or a total overall cost for labor and material not to exceed \$11,500. Roll call vote taken – approved.

## **New Business:**

**Park Tour:** A special meeting will be held on Saturday, May 8, 2021 at 9:30 am beginning at the RV Park. The special meeting will be published for public participation.

**Parks Inventory:** An inventory of all equipment on site will be provided by each park manager at the beginning of each season and again prior to close of each season.

**Monthly Playground Inspections:** Monthly playground inspections will be completed by each park manager at the end of each month and submitted at the following park commission meeting.

**Mower Maintenance Checklists** are to be completed on a weekly basis and turned in at the end of the season.

**Purchase Receipts** are to be submitted to Benita Davis, Clerk, at the end of each week

**Park Reports:** Each Park Commissioner will be responsible for overseeing a specific park:

**Crowe – Hoover Park**

**Barnum – Memorial Park**

**Montalvo – RV Park/Lions Den**

**Kinyon – 40<sup>th</sup> Street (Wm P. Thompson Pond)**

**Lions Den, Hoover and 40<sup>th</sup> Street:** Faith is waiting on the keys for the trash cans and to be added to the Township insurance.

**Memorial Park:** The play bridge needs to be repaired. The water heater pipes need to be fixed.

**RV Park:** There are several water main leaks within the park. DPW will fix those.

Commission approved the refund of deposits for campers unable to keep reservations due to Covid-19 pandemic.

Keypad locks for the showers were approved. DPW will purchase and install them.

Showers need repair – Barnum will arrange for repairs.

There are two abandoned trailers on site. Canadian owners are unable to cross the border due to the pandemic. Notice to be sent with deadline to move it out of park, move it to storage (monthly storage fee) or pay monthly fee for site it's on. Diane will contact them.

Dan would like Directv for his trailer. WiFi not good in the area. Dan will get price to Carol. Carol to talk to Benita.

Motion by Barnum, supported by Kinyon for the purchase of flowers not to exceed \$500 and \$3,500 for entertainment only (no food). Motion carried.

**Board Correspondence: None**

**Adjournment:** Motion by Barnum, support by Montalvo to adjourn. Motion carried.

Submitted by:

Carol A. Maxbauer

Secretary