

Charter Township of Port Huron Board
Regular Meeting Held December 1, 2025 at 7:00 P.M.
3800 Lapeer Road, Port Huron, MI 48060

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Pringle, Fulk, Reno, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Absent: None

Special Guests: Residents

APPROVAL OF MINUTES:

Motion by Reno, supported by Fulk, to approve the November 17, 2025 Regular Board meeting minutes.

Vote: All in favor

Result: Motion Carried

PUBLIC COMMENTS:

Steven Hockley; Lindsay Lane- commented on issue with his light billing and brightness of said lights.

Michelle Brown – Ravenswood Rd, commented on raises vs recording meetings.

Carol Miller – read prepared statement on raises.

UNFINISHED BUSINESS:

No Unfinished Business

NEW AGENDA ITEMS:

A. Approve 2026 Township Board Meeting Dates:

Motion by Dudas supported by Pringle to approve the 2026 Township Board Meeting Dates.

Vote: All in favor

Result: Motion Carried

B. Approve New Building Permit Fee Schedule Effective 1/1/2026:

Motion by Fulk, supported by Dudas to approve New Building Permit Fee Schedule, which was adopted on 4/1/2024.

Roll Call Vote: Ayes: Fulk, Dudas, Pringle, Reno, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

C. Approve New Cemetery Fee Schedule Effective 1/1/2026:

Motion by Dudas, supported by Fulk to approve New Cemetery Fee Schedule effective 1/1/2026.

Roll Call Vote: Ayes: Dudas, Fulk, Reno, Pringle, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

D. Approve the 2026 Salary Resolution for the Treasurer:

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted and is adopted according to the statutory and non-statutory duties that are performed by the current Treasurer.

THEREFORE, BE IT RESOLVED, that the salary of the office of Treasurer shall be as follows for the 2026 year:

\$36,000.00 for statutory duties

\$36,000.00 for non- statutory duties and regular office hours

\$ 1,000.00 Certification Pay (Certification and Continuing Education or Board Member office held in MMTA or MTA)

The foregoing resolution was offered by board member Reno, and supported by board member Pringle.

Upon a roll call vote, the following voted:

AYE: Reno, Pringle, Dudas, Shonka, Davis, Lewandowski

NAY: Fulk

Absent:

The Supervisor declared the resolution adopted this 1st day of December, 2025.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 1st day of December 2025, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis; Clerk

E. Approve the 2026 Salary Resolution for the Clerk:

RESOLUTION TO ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted and is adopted according to the statutory and non-statutory duties that are performed by the current Clerk.

THEREFORE, BE IT RESOLVED, that the salary of the office of Clerk shall be as follows for the 2026 year:

\$36,000.00 for statutory duties
\$36,000.00 for non- statutory duties and regular office hours
\$ 1,000.00 Certification pay (Certification and Continuing Education or Board Member office held in MAMC)

The foregoing resolution was offered by board member Pringle, and supported by board member Shonka.

Upon a roll call vote, the following voted:

AYE: Pringle, Shonka, Reno, Dudas, Lewandowski, Davis

NAY: Fulk

Absent:

The Supervisor declared the resolution adopted this 1st day of December, 2025.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron. County of St. Clair, State of Michigan, at a regular meeting held on the 1st day of December 2025, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis; Clerk

F. Approve the 2026 Salary Resolution for the Supervisor:

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted and is adopted according to the statutory and non-statutory duties that are performed by the current Supervisor.

THEREFORE, BE IT RESOLVED, that the salary of the office of Supervisor shall be as follows for the 2026 year:

\$36,000.00 for statutory duties

\$36,000.00 for non- statutory duties and regular office hours

\$ 1,000.00 Certification Pay (Certification and Continuing Education or Board Member Office held in MATS or MTA)

The foregoing resolution was offered by board member Reno, and supported by board member Dudas.

Upon a roll call vote, the following voted:

AYE: Reno, Dudas, Pringle, Shonka, Davis, Lewandowski

NAY: Fulk

Absent:

The Supervisor declared the resolution adopted this 1st day of December, 2025.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 1st day of December 2025, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis; Clerk

APPROVAL OF BILLS:

Motion by Shonka, supported by Reno to approve payment of pre-paid bills:

Amount: \$102,453.97

Check #s: 56168-56181

Roll Call Vote: *Ayes:* Shonka, Reno, Fulk, Pringle, Dudas, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

Motion by Shonka, supported by Pringle to approve payment of current bills:

Amount: \$76,825.90

Check #s: 56182-56205

Roll Call Vote: *Ayes:* Shonka, Pringle, Dudas, Reno, Fulk, Davis, Lewandowski

Nays: None
Absent: None

Result: Motion Carried

BOARD CORRESPONDENCE:

Trustee Dudas provided a SEMCOG report, discussed mapping app and data center oversight
Treasurer Shonka provided a Recreation board update, the holiday light contest is going on now
and judging will take place on Dec 17 at 6:30 p.m.

Trustee Fulk provided a museum update, a visit with Santa event coming up 12/6 4pm -7pm &
12/ 7 1pm to 5pm.

ADJOURNMENT:

Motion by Shonka supported by Pringle to adjourn at 7:35 p.m.

Vote: All in favor

Result: Motion Carried

Robert G. Lewandowski, Supervisor

Benita E. Davis, Clerk