

Charter Township of Port Huron Board

Regular Meeting Held Jan 20, 2025 at 7:00 P.M.

3800 Lapeer Road, Port Huron, MI 48060

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Pringle, Reno, Fulk, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Absent: None

Special Guests: Chief Persig, Mike Leuffgen DLZ, St Clair County Sheriff's Dept. Lt. Singleton and Deputies, Residents

APPROVAL OF MINUTES:

Motion by Reno, supported by Dudas, to approve the Dec 16, 2024 Regular Board meeting minutes.

Vote: All in favor

Result: Motion Carried

PUBLIC COMMENTS:

Tyler Meganack stated he visited a solar farm and he did not see it as a negative, he stated he did not hear that it was too loud, provided his website to review his opinions and findings.

Michielle Brown- Ravenswood, no address given, stated Dec 2, 2024 minutes did not reflect that she requested the township board meetings to be recorded. She requested the township board meeting be recorded.

Carol Miller-2340 Randolph stated she felt that Mr Meganacks information was incorrect, asked for financials, asked for an EDA update, stated she asked at the DDA meeting to have a spring clean-up stated she does not have time to assist, stated she will attend the park board meeting and suggest that the park commission head up a clean-up event.

UNFINISHED BUSINESS:

No Unfinished Business

NEW AGENDA ITEMS:

A. Attorney's Report:

The prepared report was reviewed. No further discussion.

B. Engineer's Report:

Bakersfield pathway is moving forward and pre-construction meeting is scheduled for February will re-bid the Howard St sidewalk project, Maywood pump station is in progress, draft plans are in to the EPA. CPF grant of 1.1 million dollars granted through the EPA.

C. Sheriff's Report:

Lt. Singleton introduced new deputies on the township rotation. Deputy Kane and Deputy Kuffman will join the regular deputies on shift rotations for the township patrol.

D. Fire Chief's Report:

The prepared report was reviewed.

1. 2024 Year End Presentation:

Year-end presentation was given.

***E. Approve Proposed Amendments to the Port Huron Township Zoning Ordinance
Regulation of storage containers:***

Motion by Reno, supported by Dudas to approve Proposed Amendments to the Port Huron Township Zoning Ordinance Regulation of storage containers.

Roll Call Vote: Ayes: Reno, Dudas, Pringle, Fulk, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

***F. Approve Resolution No. 2025.01.20.A – Resolution to Adopt Poverty Exemption
Guidelines 2025 Poverty Income Levels and Maximum Asset Standards:***

**Port Huron Charter Township
3800 Lapeer Road
Port Huron, Michigan 48060**

RESOLUTION NO. 2025.01.20.A

**RESOLUTION TO ADOPT POVERTY EXEMPTION GUIDELINES
2025 POVERTY INCOME LEVELS AND MAXIMUM ASSET STANDARDS**

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Port Huron Charter Township Board of Trustees; and

WHEREAS, the principal residence of persons, whom the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, Port Huron Charter Township, St. Clair County adopts the following guidelines and policy for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household as indicated below.

POLICY:

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence as appropriate, including any property tax credit returns filed in the immediately preceding year or in the current year, or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
3. File a claim reporting that the combined assets of all persons do not exceed the current Maximum Asset Standards as listed. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit,

savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.

4. Produce a valid driver's license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the federal poverty income guidelines as defined and determined annually as indicated below
7. File the application for an exemption after January 1, but one day prior to the date of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

POVERTY GUIDELINES / MAXIMUM ASSET STANDARDS:

The following are the 2025 income guidelines for determining eligibility as set forth by adoption of this resolution by the Charter Township of Port Huron Board of Trustees. Limits are updated annually. The annual allowable income includes income for all persons residing in the principal residence.

2025 Poverty Guidelines	
Persons in family/household	Income Guideline
1	\$15,650
2	\$21,150
3	\$26,650
4	\$32,150
5	\$37,650
6	\$43,150
7	\$48,650
8	\$54,150
For each additional person over 8, add \$5,500	

The following are the 2025 Maximum Asset Standards as set forth by adoption of this resolution by the Charter Township of Port Huron Board of Trustees

2025 Maximum Asset Standards	
Persons in family/household	Income Guideline
1	\$35,400
2	\$40,800
3	\$46,100
4	\$51,500

5	\$56,800
6	\$62,200
7	\$67,600
8 or more persons	\$72,900

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Review shall follow the above stated policy, and that the income guidelines and maximum asset standards set forth herein shall be used in granting or denying an exemption.

Resolution brought forth by Dudas and supported by Fulk

Roll Call Vote: **Ayes:** Dudas, Fulk, Reno, Pringle, Shonka, Davis, Lewandowski
Nays: None
Absent: None

Resolution declared adopted this 20TH day of January, 2025

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 20th day of January, 2025, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Township Clerk

Motion by Dudas and supported by Fulk to approve Resolution No. 2025.01.20.A – Resolution to Adopt Poverty Exemption Guidelines 2025 Poverty Income Levels and Maximum Asset Standards.

Roll Call Vote: *Ayes:* Dudas, Fulk, Reno, Pringle, Shonka, Davis, Lewandowski
Nays: None
Absent: None

Result: Motion Carried

G. Approve the Appointment of Jeffery Caplinger to the Open Position on the Park Board:
Motion by Pringle, supported by Reno to approve the Appointment of Jeffery Caplinger to the Open Position on the Park Board:

Roll Call Vote: *Ayes:* Pringle, Reno, Fulk, Dudas, Shonka, Davis, Lewandowski
Nays: None
Absent: None

Result: Motion Carried

H. Recreation Board Meeting and Event Pay Rates Request:
Motion by Dudas supported by Fulk to approve \$50 per meeting per person rate.
Vote: All in favor

Result: Motion Carried

Event rate increase tabled until the Recreation Board provides a proposed event proration considering tardy arrivals or partial event participation.

APPROVAL OF BILLS:

Motion by Shonka, supported by Reno to approve payment of pre-paid bills:
Amount: \$666,200.36

Check #: 54836-54913

Roll Call Vote: Ayes: Shonka, Reno, Fulk, Pringle, Dudas, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

Motion by Shonka, supported by Pringle to approve payment of current bills:

Amount: \$1,470,572.11

Check #: 54914-54966

Roll Call Vote: Ayes: Shonka, Pringle, Dudas, Reno, Fulk, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

BOARD CORRESPONDENCE:

Trustee Dudas asked about warming stations, Supervisor Lewandowski stated that the township has provided previously and it was not used but the township will provide it again if the Emergency Management puts out a notification.

Trustee Reno asked if Waste Management will mail out another informational flyer, Supervisor Lewandowski stated yes.

Road Commission annual meeting will be Feb 5 at 5:15pm.

Phragmites behind the old Super K building have been sprayed

Deer Crossing signs will be going up in several areas of the township

Paved shoulder being considered for West Water, much like Strawberry Lane. Trustee Dudas to inquire if SEMCOG would be able to assist.

Updated Trustee pictures taken

ADJOURNMENT:

Motion by Dudas supported by Fulk to adjourn at 8:05 p.m.

Vote: All in favor

Result: Motion Carried

Robert G. Lewandowski, Jr., Supervisor

Benita E. Davis, Clerk