

# **Charter Township of Port Huron Board**

**Regular Meeting Held March 4, 2024 at 7:00 P.M.**

**3800 Lapeer Road, Port Huron, MI 48060**

## **MINUTES**

### **ROUTINE BUSINESS:**

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Reno, Riehl, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Special Guests: Resident

### **APPROVAL OF MINUTES:**

Motion by Livingston, supported by Reno, to approve the Feb 19, 2024 Regular Board meeting minutes.

*Vote: All in favor*

**Result: Motion Carried**

### **PUBLIC COMMENTS:**

Carol Miller – panhandlers are an issue, stated she has reported the issue to Sam’s Club but they are unwilling to pursue any action.

### **UNFINISHED BUSINESS:**

No Unfinished Business

### **NEW AGENDA ITEMS:**

#### ***A. Approve Resignation of Jerry Sebastian from the Planning Commission and Zoning Board of Appeals:***

Motion by Riehl supported by Dudas to approve resignation of Jerry Sebastian from the Planning Commission and Zoning Board of Appeals:

*Vote: All in favor*

**Result: Motion Carried**

#### ***B. Approve the Appointment of Stephen Tetreau to the Zoning Board of Appeals:***

Motion by Livingston supported by Reno to approve the appointment of Stephen Tetreau to the Zoning Board of Appeals

*Vote: All in favor*

**Result: Motion Carried**

#### ***C. Approve the Appointment of Dan Palmateer to the Zoning Board of Appeals:***

Motion by Dudas, supported by Livingston to approve the appointment of Dan Palmateer to the Zoning Board of Appeals.

*Vote: All in favor*

**Result: Motion Carried**

Motion to by Reno, supported by Livingston to approve the appointment of Dave Sickles as an alternate to the Zoning Board of Appeals.

*Vote: All in favor*

**Result: Motion Carried**

#### ***D. Approve Resolution #03-24-05 Resolution Establishing the Fee Structure for Election Inspectors (correction of Resolution #11-06-23A, error):***

CHARTER TOWNSHIP OF PORT HURON  
COUNTY OF ST. CLAIR, MICHIGAN

RESOLUTION ESTABLISHING THE FEE STRUCTURE FOR  
ELECTION INSPECTORS

#03-24-05

(To correct resolution 11-06-23A error)

Memorandum of fees presented to the Board of Trustees of Port Huron Charter Township and adopted at a regular meeting of the Board held at the Township Hall, 3800 Lapeer Road, Port Huron, MI on Monday, March 5, 2024 at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Board Member Livingston and supported by Board Member Riehl.

WHEREAS, it is the desire of the Port Huron Charter Township Board of Trustees to establish a fair and comparable wage for the Election Inspectors and the support staff of each election.

NOW, THEREFORE, be it resolved that the Township Board of Port Huron Charter Township does hereby adopt the following fee schedule for our Election Personnel:

Election Chairpersons:	\$200.00
Election Co-Chairs:	\$185.00
Inspectors	\$160.00
Closers	\$100.00
Training hours	\$ 12.00 per hr.
Early Vote Chair	\$ 15.00 per hr.
Early Vote Inspector	\$ 12.00 per hr.

AYES: Livingston, Riehl, Reno, Dudas, Shonka, Davis, Lewandowski

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 4th day of March, 2024.

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Benita E. Davis, Clerk  
Port Huron Charter Township

Motion by Livingston supported by Riehl to approve Resolution #03-24-05 Resolution Establishing the Fee Structure for Election Inspectors (correction of Resolution #11-06-23A, error) making the corrected pay retro, effective to January 1, 2024:

*Roll Call Vote:* Ayes: Livingston Riehl, Reno, Dudas, Shonka, Davis, Lewandowski

Nays: None

Absent:

**Result: Motion Carried**

***E. Request for Reimbursement from a resident for sewer cleaning their residential line:***  
Motion by Riehl supported by Reno to approve the reimbursement of \$450.00 to a resident for sewer cleaning their residential line due to the discovery of it being plugged in the main line which was jetted at another location a week or so prior.

*Roll Call Vote:* Ayes: Riehl, Reno, Dudas, Livingston, Shonka, Davis, Lewandowski  
Nays: None  
Absent:

**Result: Motion Carried**

***F. Request for Burning Permit Refund:***

Motion by Riehl, supported by Dudas to approve the request for Burning Permit refund of \$15.00 due to it being issued in error as the property is in the no burn area.

*Vote: All in favor*

**Result: Motion Carried**

**APPROVAL OF BILLS:**

Motion by Shonka, supported by Livingston to approve payment of pre-paid bills:

Amount: \$1,478,697.03

Check #s: 53644-53655

*Roll Call Vote:* Ayes: Shonka, Livingston, Dudas, Riehl, Reno, Davis, Lewandowski  
Nays: None  
Absent:

**Result: Motion Carried**

Motion by Shonka, supported by Reno to approve payment of current bills:

Amount: \$201,461.00

Check #s: 53656-53705

*Roll Call Vote:* Ayes: Shonka, Reno, Riehl, Dudas, Livingston, Davis, Lewandowski  
Nays: None  
Absent:

**Result: Motion Carried**

**BOARD CORRESPONDENCE:**

SEMCOG report given.

Kmart Bldg.- realtor inquiring if the township would allow manufacturing. Possible interest in dual usage, partial manufacturing/retail or other use. Supervisor Lewandowski will discuss further options with the realtor.

Bruce Carmody 3307 Fanone requesting forgiveness for the late fees on their utility bill due to not receiving the bill in the mail even though mail was to be forwarded.

Motion by Reno, supported by Livingston to deny the waiver of late fees on utility bill.

*Vote: All in favor*

**Result: Motion Carried**

Recreation Dept will have the annual Easter Egg hunt on March 23, 2024.

**ADJOURNMENT:**

Motion by Riehl supported by Dudas to adjourn at 7:35 p.m.

*Vote: All in favor*

**Result: Motion Carried**

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Robert G. Lewandowski, Jr., Supervisor

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Benita E. Davis, Clerk