

Charter Township of Port Huron Board
Regular Meeting Held November 17, 2025 at 7:00 P.M.
3800 Lapeer Road, Port Huron, MI 48060

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Pringle, Reno, Fulk, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Absent: None

Special Guests: DPW Superintendent Dan Duman: PH Twp Fire Dept Chief Andy Persig, SCC Sheriff Dept Sgt Bennett; Residents

APPROVAL OF MINUTES:

Motion by Fulk, supported by Pringle, to approve the November 3, 2025 Regular Board meeting minutes, with correction on attendance.

Vote: All in favor

Result: Motion Carried

PUBLIC COMMENTS:

Elaine McPherson- follow up comments on previous blight issue

UNFINISHED BUSINESS:

No Unfinished Business

NEW AGENDA ITEMS:

A. Attorney's Report:

The prepared report was reviewed. No further discussion.

B. Engineer's Report:

The prepared report was reviewed.

1. Approve Design and Construction proposal for Griswold Sewer Forcemain Replacement with DLZ

Motion by Dudas supported by Reno, to approve Design and Construction proposal for Griswold Sewer Forcemain Replacement with DLZ in the amount of \$90,000.

Roll Call Vote: Ayes: Reno, Dudas, Fulk, Pringle, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

C. Sheriff's Report:

The prepared report was reviewed. No further discussion.

D. Fire Chief's Report:

SEMCO Grant in the amount of \$4,200 was approved to replace the gas meter.

1. Approve hiring David Eagle as Part-time Firefighter (candidate):

Motion by Dudas, supported by Reno to approve hiring David Eagle as Part-time Firefighter (candidate).

Vote: All in favor

Result: Motion Carried

2. Approve hiring Nicholas Campbell as a Paid- On Call Fire Candidate:

Motion by Fulk, supported by Pringle to approve hiring Nicholas Campbell as Paid On Call Fire Fighter Candidate.

Vote: All in favor

Result: Motion Carried

E. Approve Resolution #2025-11-174A Resolution to Spread Delinquent Special Assessments & Liens to the 2025 Tax Roll:

RESOLUTION NO. 2025-11-17A

**RESOLUTION TO SPREAD DELINQUENT SPECIAL
ASSESSMENTS AND LIENS ON 2025 TAX ROLL
PORT HURON CHARTER TOWNSHIP**

Upon motion by Shonka supported by Dudas, the Assessor is directed to re-assess, on the 2025 Township Tax Rolls, the delinquent accounts from the Special Assessment rolls #79 through #105, delinquent cross-connection and utility bills, lien agreements and service charges as reported by the Treasurer and hereby certified by the Board, and to include the interest and penalties due.

Roll Call Vote: Ayes: *Shonka, Dudas, Pringle, Fulk, Reno, Davis, Lewandowski*

Nays: None

Absent: None

Motion carried.

Resolution declared adopted this 17th day of November, 2025

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 17th day of November, 2025 that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 167, Public Act of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Township Clerk

F. Approve Resolution #2025-11-17B Resolution Establishing Special Assessment District at Large for Street Lights:

RESOLUTION NO. 2025-11-17B

**RESOLUTION ESTABLISHING SPECIAL ASSESSMENT DISTRICT AT LARGE
FOR
STREET LIGHTING**

On motion by Reno, supported by Dudas, the following resolution was presented for adoption:

WHEREAS; the annual cost of street lighting is approximately \$154,000.00 annually, and

WHEREAS; it is necessary to create a special assessment district for the purpose of raising sufficient funds to defray the cost pursuant to 1947 AP 359 in accordance with 1954 PA 188, MCLA 41.738; and

WHEREAS; said lighting will be of benefit to all Township residents and taxpayers residing and traveling within the Township, and

WHEREAS; a public hearing was held on November 3, 2025, at 7:00 p.m. to hear objections to the service, to the district, and to the proposed levy of 0.4660 mills;

NOW, THEREFORE, BE IT RESOLVED; that the Township at Large be designated a Special Assessment District for the purpose of spreading the cost for street lighting, and

BE IT FURTHER RESOLVED; that 0.4660 mills be levied on the assessed valuation per \$1,000.00, as equalized, against all real property contained on the tax rolls for the year 2025.

ROLL CALL VOTE: AYES: *Reno, Dudas, Pringle, Fulk, Shonka, Davis, Lewandowski*

NAYS: None

ABSENT: None

Resolution declared adopted this 17th day of November, 2025.

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Benita E. Davis, Township Clerk

G. Approve Resolution # 2025-11-17C Resolution Establishing Special Assessment District at Large for Police Protection:

RESOLUTION NO. 2025-11-17C

**RESOLUTION ESTABLISHING SPECIAL ASSESSMENT DISTRICT AT LARGE
FOR
POLICE PROTECTION**

On motion by Dudas, supported by Pringle the following resolution was presented for adoption:

WHEREAS; the annual cost of police protection is approximately \$998,863 annually, and

WHEREAS; it is necessary to create a special assessment district for the purpose of raising sufficient funds to defray said cost pursuant to 1951 PA 33, MCLA 41.801-41.813; and

WHEREAS; said police protection will be of benefit to all Township residents and taxpayers residing and traveling within the Township, and

WHEREAS; a public hearing was held on November 3, 2025 at 7:00 p.m. to hear objections to the service, to the district, and to the proposed levy of 3.4500 mills;

NOW, THEREFORE, BE IT RESOLVED; that the Township at Large be designated a Special Assessment District for the purpose of spreading the cost for police protection, and

BE IT FURTHER RESOLVED; that 3.4500 mills be levied on the assessed valuation per \$1,000.00, as equalized, against all real property contained on the tax rolls for the year 2025.

Roll Call Vote: Ayes: *Dudas, Pringle, Fulk, Reno, Shonka, Davis, Lewandowski*

Nays: None

Absent: None

Resolution declared adopted this 17th day of November, 2025.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 17th day of November, 2025, that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Township Clerk

H. Approve Resolution #2025-11-17D Resolution Establishing Millage Rates:

**RESOLUTION ESTABLISHING MILLAGE RATES
RESOLUTION #2025-11-17D**

Moved by Reno, supported by Davis, to adopt the following resolution establishing the proposed millage rates to be levied by Port Huron Charter Township for the year 2025.

The Board of Trustees does hereby approve the proposed levy of:

- 2.0000 mills for General Operating Purposes
- 0.9803 mill for Local Road Improvements as approved by electorate
August 6, 2024
- 0.8577 mill for Public Bus Transportation as approved by electorate
August 6, 2024
- 0.4660 mill on all real property only, for a Street Light Special
Assessment District At Large if approved by the Township Board
of Trustees November 17, 2025
- 3.4500 mills on all real property only, for a Police Protection Special
Assessment District At Large if approved by the Township Board
of Trustees November 17, 2025
- 2.9736 mills for Fire Department Operations as approved by electorate
August 2, 2022

The Board of Trustees does have the complete authority to establish that 10.7076 mills be levied in 2025.

Roll Call Vote: Ayes: *Reno, Davis, Pringle, Dudas, Fulk, Shonka, Lewandowski*

Nays: None

Absent: None

Resolution declared adopted this 17th day of November 2025.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 17th day of November, 2025, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Township Clerk

I. Approve Resolution #2025-22-217E General Appropriations Act:

**RESOLUTION # 2025-11-17E
GENERAL APPROPRIATIONS ACT**

A resolution to establish a General Appropriations Act for Port Huron Charter Township; to define the powers and duties of the Port Huron Charter Township Officers in relation to the administration of the budget.

The Board of Trustees of Port Huron Charter Township resolves:

This resolution shall be known as the Port Huron Charter Township General Appropriations Act.

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in the act.

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer as enumerated in the act.

"Pursuant to MCL 42.26, notice of public hearing on the proposed budget was published in a newspaper of general circulation on October 17, 2025 which must be at least seven days prior to the public hearing and again on October 22, 2025. The public hearing on the proposed 2026 budget was held on Monday, November 3, 2025 at 7:00 p.m."

Estimated township general fund revenues for fiscal year 2026, including an allocated millage of 2.0 mills; voter-authorized millage of 2.0 mills and various miscellaneous revenues shall total \$3,112,225.00.

The Port Huron Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an amount equal to 6.7916 mills (as authorized under state law and approved by the electorate).

Estimated Township expenditures for fiscal year 2026 for the various township funds are as follows:

101	GENERAL	Revenues	Expenditures
101	TOWNSHIP BOARD	\$531,850.00	\$ 531,850.00
171	SUPERVISOR	\$114,925.00	\$ 114,925.00
191	ELECTIONS	\$ 79,300.00	\$ 79,300.00
209	ASSESSOR	\$173,690.00	\$ 173,690.00
215	CLERK	\$175,510.00	\$ 175,510.00
247	BOARD OF REVIEW	\$ 3,075.00	\$ 3,075.00
253	TREASURER	\$276,980.00	\$ 276,980.00
265	TOWNSHIP HALL	\$ 48,650.00	\$ 48,650.00
400	PLANNING COMMISSION	\$ 72,925.00	\$ 72,925.00
428	DEMOLITIONS	\$ 16,950.00	\$ 16,950.00
441	DEPT OF PUBLIC WORKS	\$187,100.00	\$ 187,100.00
446	DRAINAGE	\$123,000.00	\$ 123,000.00
448	STREET LIGHTS	\$155,000.00	\$ 155,000.00
751	RECREATION DEPT	\$ 73,900.00	\$ 73,900.00
756	BAKER'S FIELD	\$199,900.00	\$ 199,900.00
999	TRANSFER OUT ACCTS	\$877,650.00	\$ 877,650.00
203	DPS	\$1,449,250.00	\$1,449,250.00
204	ROAD	\$1,121,000.00	\$1,100,000.00
205	REFUSE	\$ 805,000.00	\$ 803,800.00
206	TRI HOSPITAL EMS	\$ 169,100.00	\$ 169,100.00
207	POLICE	\$1,001,000.00	\$1,000,270.00
208	PARK	\$ 244,350.00	\$ 244,350.00
209	CEMETERY	\$ 57,000.00	\$ 56,650.00
212	LIQUOR	\$ 6,000.00	\$ 5,850.00
251	MUSEUM	\$ 35,000.00	\$ 34,050.00
274	DDA	\$ 365,100.00	\$ 360,750.00
276	EDC	\$ 13,025.00	\$ 13,025.00
372	BUILDING	\$ 168,000.00	\$ 168,000.00
570	SEWER	\$4,037,200.00	\$4,036,500.00
591	WATER	\$3,488,700.00	\$3,453,350.00
702	BWAT	\$ 280,000.00	\$ 280,000.00

The Board of Trustees of Port Huron Charter Township adopts the 2026 fiscal year General Fund Budget by Department with all others being adopted by Fund. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation

authorized for each department/fund, and may make transfers among the various line items contained in the fund appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior approval by budget amendment.

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including but not limited to:

A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (month) and for the current fiscal year to the end of the previous quarter (month).

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Motion made by Reno, seconded by Dudas to adopt the General Appropriations Act Resolution #2025-11-17E and the 2026 Proposed Budget.

Roll Call Vote:

AYE: *Reno, Dudas, Fulk, Pringle, Shonka, Davis, Lewandowski*
NAY: None
ABSENT: None

The Supervisor declared the motion carried and the resolution duly adopted this 17th day of November, 2025.

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Benita E. Davis, Township Clerk

J. Approve the Water Tower Rehabilitation and Maintenance Package with USG Solutions:

Motion by Fulk supported by Pringle to approve the Water Tower Rehabilitation and Maintenance Package with USG Solutions in the amount of \$109,823.00 annually for the maintenance package with mixer with a 5-year spread at zero interest.

Roll Call Vote: *Ayes: Fulk, Pringle, Dudas, Reno, Shonka, Davis, Lewandowski*
 Nays: None
 Absent: None **Result: Motion Carried**

K. Approve the Water Booster Station Controls Upgrade with Michigan Industrial Controls:

Motion by Dudas, supported by Reno to *approve* the Water Booster Station Controls Upgrade with Michigan Industrial Controls in the amount of \$96,716.83.

Roll Call Vote: *Ayes:* Dudas, Reno, Fulk, Pringle, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

APPROVAL OF BILLS:

Motion by Shonka, supported by Pringle to approve payment of pre-paid bills:

Amount: \$59,889.45

Check #s: 56084-56091

Roll Call Vote: *Ayes:* Shonka, Pringle, Dudas, Fulk, Reno, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

Motion by Shonka, supported by Reno to approve payment of current bills:

Amount: \$428,322.28

Check #s: 56092-56167

Roll Call Vote: *Ayes:* Shonka, Reno, Fulk, Pringle, Dudas, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

BOARD CORRESPONDENCE:

Trustee Reno asked about when the Little League Park project will begin, DPW Superintendent stated if the weather continues to cooperate it could start still this year.

Trustee Dudas provided SEMCOG update about data center.

Supervisor Lewandowski - Insulation was completed free of charge (valued at \$40,000), kayak cleaning station, Park Commissioner Jeff and supervisor will meet with the kayak rental kiosk project manager.

Trustee Pringle inquired about TextMyGov, Supervisor Lewandowski stated it is up and running it was used for the first time on Friday for a water main break, worked well and used for only those affected which cut down on office calls.

Trustee Reno commented that residents are commenting about Bakersfield walkway is getting a lot compliments.

Treasurer Shonka -provided rec board update, coffee with Veterans event went well serviced 20 veterans, the holiday lights contest is up and running.

Trustee Fulk – provided a museum hosting December 6 & 7 Christmas event, letters with Santa.

ADJOURNMENT:

Motion by Pringle supported by Dudas to adjourn at 7:40 p.m.

Vote: All in favor

Result: Motion Carried

Robert G Lewandowski, Supervisor

Benita E. Davis, Clerk