

Charter Township of Port Huron Board
Regular Meeting Held September 21, 2020
3800 Lapeer Road, Port Huron, MI 48060
Meeting Room open to public as well as Zoom Meeting

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Reno, Riehl, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Special Guests: Mike Leuffgen (DLZ Engineers), Robert Goldenbogen, Atty., S.C.C. Sheriff Dept. Capt. King, Dan Mainguy, Fire Chief, DPW Supt. Dan Duman, David Woodruff, CN Railroad, Residents

APPROVAL OF MINUTES:

Motion to approve the minutes from the August 17, 2020, meeting by Livingston and supported by Dudas. *All in favor – motion passed.*

PUBLIC COMMENTS:

None

UNFINISHED BUSINESS:

No unfinished business presented.

NEW AGENDA ITEMS:

A. Attorney's Report:

The Board was updated on several upcoming matters. No questions.

B. Engineer's Report:

Mike updated the Board stating the DWRP funding had been approved and the projects will be moving forward. Preconstruction meeting on the Griswold Road pump station in the next few weeks. Mike is also preparing a water estimate for Peck Road water main extension.

C. Sheriff's Report:

Report was presented. Captain King was asked to place the speed trailer in the Township and to also patrol Michigan Road.

D. Fire Chief's Report:

Motion by Riehl and supported by Reno to approve the purchase of a MSA Altair 5-gas monitor from Premier Safety in the amount of \$4106.00.

Roll Call Vote: Ayes: Riehl, Reno, Livingston, Dudas, Shonka, Davis, Lewandowski
Nays: None

Result: Motion Carried

David Woodruff spoke on behalf of CN Railroad thanking the Fire Department and the Township for working so closely with the Railroad. They approved a \$2,000.00 donation to the Fire Department to put toward the purchase of the MSA Altair 5-gas monitor. They stress Safety within their own organization and help where they can in the communities.

1. Approve Ambulance Services Agreement with Tri-Hospital EMS

Motion by Riehl and supported by Livingston to approve the Ambulance Services Agreement with Tri-Hospital EMS as presented.

Roll Call Vote: Ayes: Reno, Dudas, Livingston, Riehl, Shonka, Davis, Lewandowski
Nays: None

Result: Motion Carried

E. Approve New Hire for DPW

Dan Duman, DPW Superintendent reported that the previous new hire only worked a week and decided the position wasn't what he expected. Dan then spoke with one of the other candidates that tested and interviewed very well for the position and recommends his hiring.

Motion by Riehl and supported by Dudas to approve hiring William Jowett for the DPW worker position.

Roll Call Vote: Ayes: Riehl, Dudas, Livingston, Reno, Shonka, Davis, Lewandowski
Nays: None

Result: Motion Carried

F. Approve the renewal of City Works program for the DPW

Motion by Dudas and supported by Livingston to approve renewing the City Works program with the addition of one more user in the amount of \$7,200.00.

Roll Call Vote: Ayes: Dudas, Livingston, Riehl, Reno, Shonka, Davis, Lewandowski
Nays: None

Result: Motion Carried

G. Approve Resolution No. 2020-09-21.1 Approving Port Huron Township Application to the St. Clair County Road Commission for Local Road System Funding Assistance Program:

RESOLUTION APPROVING PORT HURON CHARTER TOWNSHIP'S
APPLICATION TO THE
ST. CLAIR COUNTY ROAD COMMISSION FOR FUNDING UNDER THE
2013 LOCAL ROAD SYSTEM FUNDING ASSISTANCE PROGRAM

Oakwood Subdivision roads as follows;
Oakwood Drive, Sharon Lane, Pinewood Drive, Darwin Court and
Huckleberry Lane

WHEREAS, the St. Clair County Road Commission has established the Local Road System Funding Assistance Program through Policy No. 75, as revised October 6, 2009; and

WHEREAS, the Local Road System Funding Assistance Program provides matching funds to the townships for the improvement of local roads in St. Clair County; and

WHEREAS, the Charter Township of Port Huron has identified a need to improve the Oakwood Subdivision roads as follows; Oakwood Drive, Sharon Lane, Pinewood Drive, Darwin Court and Huckleberry Lane, using the Local Road System Funding Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Port Huron makes application to the St. Clair County Road Commission for funding under the Local Road System Funding Assistance Program for 2013 for the Oakwood Subdivision roads as follows; Oakwood Drive, Sharon Lane, Pinewood Drive, Darwin Court and Huckleberry Lane; and

FURTHER, that Robert G. Lewandowski, Jr., Supervisor, be authorized to sign the application on behalf of the Charter Township of Port Huron.

Motion by Reno, support by Dudas to approve Resolution No. 2020-09-21.1

Roll Call Vote: Ayes: Reno, Dudas, Livingston, Riehl, Shonka, Davis, Lewandowski
Nays: None
Absent: None
Result: Motion carried.

H. Approve 2020 Request for local Parks and Recreation Millage Distribution:

I. Approve Resolution No. 2020-09-21.2 Capitalization Policy

RESOLUTION NO. 2020-09-21.2

CAPITALIZATION POLICY

WHEREAS Port Huron Township desires to update its current capitalization policy and establish a new minimum capitalization amount; and

WHEREAS Port Huron Township further desires to define the term “capital asset” and determine those capital assets that are recorded on Port Huron Township’s annual financial statements, reports and tax returns; and

WHEREAS Port Huron Township wishes to further ensure that that capital asset transactions are accounted for consistently and in accordance with generally accepted accounting principles;

NOW, THEREFORE, BE IT RESOLVED that a capital asset is defined as a unit of property that has an economic useful life that extends beyond 12 months, and

BE IT FURTHER RESOLVED that Port Huron Township establishes the capitalization threshold for various assets as **\$5,000.00**.

Motion by Dudas, support by Reno, to approve Resolution No. 2020-09-21.2

Roll Call Vote: Ayes: Dudas, Reno, Riehl, Livingston, Shonka, Davis, Lewandowski

Nays: None
Absent: None

Motion carried.

Resolution declared adopted this 21st day of September, 2020

J. Approve Defined Benefit and Hybrid Plan Adoption Agreement Addendum:

Motion by Reno and supported by Livingston to approve the updated MERS plan as presented with the only change being noted as starting new employees after their 90-day probationary period.

Roll Call Vote: Ayes: Reno, Lewandowski, Livingston, Shonka

Nays: Dudas, Riehl, Davis

Result: Motion Carried

K. Approve first reading of Ordinance #247 Port Huron Township Consumer Fireworks Ordinance:

Motion by Reno and supported by Lewandowski to strike item #3 in Section 3 from the Ordinance.

Roll Call Vote: Ayes: Reno, Lewandowski, Livingston, Shonka

Nays: Dudas, Riehl, Davis

Result: Motion Carried

Motion by Reno and supported by Livingston to approve the first reading of Ordinance #247 Port Huron Township Consumer Fireworks Ordinance with the removal of Item 3 in Section 3.

Roll Call Vote: Ayes: Reno, Livingston, Riehl, Shonka, Davis, Lewandowski

Nays: Dudas,

Result: Motion Carried

APPROVAL OF BILLS

Motion to approve payment of prepaid bills by Shonka supported by Dudas.

Amount: \$902,464.75

Check #: 48235-48325

Roll Call Vote: Ayes: Shonka, Livingston, Riehl, Dudas, Reno, Davis, Lewandowski

Nays: None

Result: Motion Carried

Motion to approve payment of the current bills by Shonka supported by Reno.

Amount: \$5,204,444.13

Check #: 48326-48407

Roll Call Vote: Ayes: Shonka, Reno, Dudas, Riehl, Livingston, Davis, Lewandowski

Nays: None

Result: Motion Carried

Motion to approve August Paid on Call payroll by Dudas supported by Livingston

Amount: \$730.00

Roll Call Vote: Ayes: Dudas, Livingston, Reno, Riehl, Dudas, Shonka, Davis, Lewandowski

Nays: None

Result: Motion Carried**BOARD CORRESPONDENCE:**

General Discussion, SEMCOG update

Supervisor Lewandowski stated he received a request to purchase the Chevy Uplander van for \$500.00. This van is not currently being used and in addition to being an older vehicle it needs several major repairs. Motion by Dudas and supported by Riehl to sell the Chevy Uplander van “as is” for \$500.00.

*Roll Call Vote: Ayes: Dudas, Riehl, Livingston, Reno, Shonka, Davis, Lewandowski
Nays: None*

Result: Motion Carried

Clerk Davis reported that she applied for and received a grant in the amount of \$5,589.50 from the Center for Tech and Civic Life for use in educational election materials and hazard pay for workers.

ADJOURNMENT:

Motion by Riehl supported by Dudas to adjourn at 7:50 p.m. Motion carried.

Robert G. Lewandowski, Jr., Supervisor

Benita E. Davis, Clerk