

Charter Township of Port Huron Board
Regular Meeting Held December 2, 2019 at 7:00 P.M.
3800 Lapeer Road, Port Huron, MI 48060

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Riehl, Reno, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Special Guests: Residents, Justin Westmiller, S.C.C. Emergency Management Office, Attorney Goldenbogen, Chief Mainguy, Fire Personnel

APPROVAL OF MINUTES:

Motion by Livingston supported by Riehl to approve the November 18, 2019 Regular Board Meeting Minutes.

Vote: All in favor

Result: Motion Carried

PUBLIC COMMENTS:

None presented

UNFINISHED BUSINESS:

No unfinished business presented.

NEW AGENDA ITEMS:

A. St Clair County Office of Homeland Security and Emergency Management update from Justin Westmiller

Update provided about potential for flooding for our area, presented the current climate report. Recommended home owners purchase flood insurance. Stated sandbags are available for the municipalities.

B. Approve Township Board meeting dates for 2020:

Motion by Dudas supported by Reno to approve the Township Board meeting dates for 2020.

Vote: All in favor

Result: Motion Carried

C. Approve the appointments to Township Boards, Commissions and Consultants:

Motion by Dudas supported by Livingston to approve the renewal of terms for current Township Boards, Commissions and Consultants as presented.

Vote: All in favor

Result: Motion Carried

D. Resolution to establish Township Clerk's salary:

Motion by Livingston supported by Reno to approve the resolution to establish the Township Clerk's salary in the amount of \$51,374.00 with \$1,000 annual certification pay.

Roll Call Vote: Ayes: Livingston, Reno, Riehl, Dudas, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

RESOLUTION TO ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted and is adopted according to the statutory and non-statutory duties that are performed by the current Clerk. The Board also acknowledges it to be their intent to allow the same percentage of increase to this salary as is the lowest percentage allowed in any approved union agreement for the years 2020-2024.

THEREFORE, BE IT RESOLVED, that the salary of the office of Clerk shall be as follows for the 2020 year:

\$25,000.00 for statutory duties

\$26,374.00 for non- statutory duties and regular office hours

\$ 1,000.00 Certification pay (Certification and Continuing Education or Board Member office held in MAMC)

The increase for 2021-2024 shall be determined at the lowest percentage rate of increase as outlined in any and all of the Township's approved union agreements.

The foregoing resolution was offered by board member Livingston, and supported by board member Reno.

Upon a roll call vote, the following voted:

AYE: Livingston, Reno, Riehl, Dudas, Shonka, Davis, Lewandowski

NAY: None

Absent: None

The Supervisor declared the resolution adopted this 2nd day of December, 2019.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 2nd day of December, 2019, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Clerk

E. Resolution to establish the Township Supervisor's salary:

Motion by Reno supported by Livingston to approve the resolution to establish the Township Supervisor's salary in the amount of \$49,877.00 with \$1,000 annual certification pay.

Roll Call Vote: Ayes: Reno, Livingston, Riehl, Dudas, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Supervisor is warranted and is adopted according to the statutory and non-statutory duties that are performed by the current Supervisor. The Board also acknowledges it to be their intent to allow the same percentage of increase to this salary as is the lowest percentage allowed in any approved union agreement for the years 2020-2024.

THEREFORE, BE IT RESOLVED, that the salary of the office of Supervisor shall be as follows for the 2020 year:

\$25,000.00 for statutory duties

\$24,877.00 for non- statutory duties and regular office hours

\$ 1,000.00 Certification Pay (Certification and Continuing Education or Board Member Office held in MATS or MTA)

The increase for 2021-2024 shall be determined at the lowest percentage rate of increase as outlined in any and all of the Township's approved union agreements.

The foregoing resolution was offered by board member Reno , and supported by board member Livingston .

Upon a roll call vote, the following voted:

AYE: Reno, Livingston, Riehl, Dudas, Shonka, Davis, Lewandowski

NAY: None

Absent: None

The Supervisor declared the resolution adopted this 2nd day of December , 2019.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 2nd day of December , 2019, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Clerk

F. Resolution to establish the Township Treasurer's salary:

Motion by Livingston supported by Dudas to approve the resolution to establish the Township Treasurer's salary in the amount of \$50,215.00 with \$1,000 annual certification pay.

Roll Call Vote: Ayes: Livingston, Dudas, Reno, Riehl, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Treasurer is warranted and is adopted according to the statutory and non-statutory duties that are performed by the current Treasurer. The Board also acknowledges it to be their intent to allow the same percentage of increase to this salary as is the lowest percentage allowed in any approved union agreement for the years 2020-2024.

THEREFORE, BE IT RESOLVED, that the salary of the office of Treasurer shall be as follows for the 2020 year:

\$25,000.00 for statutory duties

\$25,215.00 for non- statutory duties and regular office hours

\$ 1,000.00 Certification Pay (Certification and Continuing Education or Board Member office held in MMTA or MTA)

The increase for 2021-2024 shall be determined at the lowest percentage rate of increase as outlined in any and all of the Township's approved union agreements.

The foregoing resolution was offered by board member Livingston, and supported by board member Dudas.

Upon a roll call vote, the following voted:

AYE: Livingston, Dudas, Reno, Riehl, Shonka, Davis, Lewandowski

NAY: None

Absent: None

The Supervisor declared the resolution adopted this 2nd day of December, 2019.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 2nd day of December, 2019, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that

minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Clerk

G. Resolution to establish the Township Fire Chief's salary:

Motion by Reno supported by Livingston to approve the resolution to establish the Township Fire Chief's salary in the amount of \$75,000.

Roll Call Vote: Ayes: Reno, Livingston, Dudas, Riehl, Shonka, Davis, Lewandowski

Nays: None

Absent: None

Result: Motion Carried

RESOLUTION TO ESTABLISH TOWNSHIP FIRE CHIEF'S SALARY

WHEREAS, the Township Fire Chief does not belong to the MAPES Supervisor Union the salary for the Fire Chief shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Fire Chief is warranted. The Board acknowledges that the percentage of increase is the same percentage as is the 2020 union negotiated percentages.

THEREFORE, BE IT RESOLVED, that the salary of the office of Fire Chief shall be as follows for the 2020 year:

\$75,000.00

The foregoing resolution was offered by board member Reno, and supported by board member Livingston.

Upon a roll call vote, the following voted:

AYE: Reno, Livingston, Dudas, Riehl, Shonka, Davis, Lewandowski

NAY: None

Absent: None

The Supervisor declared the resolution adopted this 2nd day of December, 2019.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Trustees of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 2nd day of December, 2019, that said meeting was conducted and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of said meeting were kept and will be or have been made available as required by said act.

Benita E. Davis, Clerk

H. Approve raise to Code Enforcement Officer from \$14.00 to \$15.00 per hour:

Motion by Riehl supported by Dudas to approve raise to Code Enforcement Officer from \$14.00 to \$15.00 per hour.

Roll Call Vote: Ayes: Riehl, Dudas, Reno, Livingston, Shonka, Davis, Lewandowski
 Nays: None
 Absent: None **Result: Motion Carried**

APPROVAL OF BILLS

Motion to approve payment of prepaid bills by Shonka supported by Dudas

Amount: \$29,967.79

Check #s: 47112-47114

Roll Call Vote: Ayes: Shonka, Dudas, Livingston, Reno, Riehl, Davis, Lewandowski
 Nays: None
 Absent: None **Result: Motion Carried**

Motion to approve payment of current bills by Shonka supported by Livingston

Amount: \$101,580.31

Check #s: 47115-47160

Roll Call Vote: Ayes: Shonka, Livingston, Dudas, Reno, Riehl, Davis, Lewandowski
 Nays: None
 Absent: None **Result: Motion Carried**

BOARD CORRESPONDENCE:

Supervisor Lewandowski discussed Ravenswood property offered by the county for recording fee of \$30.00.

Motion by Riehl supported by Dudas to approve the purchase of the Ravenswood property.

Vote: All in favor **Result: Motion Carried**

SEMCOG meeting will be held in Port Huron Dec 5th from 9:30-11:00

Holiday lighting contest will be judged on Dec 9th

Treasurer's window and Building Dept windows nearly complete.

Motion by Riehl supported by Livingston to move to a closed session for the board to discuss strategy regarding pending litigation:

Roll Call Vote: Ayes: Riehl, Livingston, Dudas, Reno, Shonka, Davis, Lewandowski
 Nays: None
 Absent: None **Result: Motion Carried**

Motion by Riehl supported by Reno to move back into open session:

Roll Call Vote: Ayes: Riehl, Reno, Dudas, Livingston, Shonka, Davis, Lewandowski
 Nays: None
 Absent: None **Result: Motion Carried**

ADJOURNMENT:

Motion by Riehl supported by Livingston to adjourn at 7:58 p.m. Motion carried.