

Charter Township of Port Huron Board
Regular Meeting Held July 20, 2020 @ 7:00 p.m.
3800 Lapeer Road, Port Huron, MI 48060
Meeting Room open to public as well as Zoom Meeting I.D.

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Reno, Riehl, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Special Guests: Mike Leuffgen (DLZ Engineers), Robert Goldenbogen, Atty., S.C.C. Sheriff Dept. Deputy, Dan Mainguy, Fire Chief, Fire Personnel, Candidate for Sheriff - Matt King

APPROVAL OF MINUTES:

Motion to approve the minutes from the May 18, 2020, meeting by Dudas and supported by Reno. *All in favor – motion passed.*

Motion to approve the minutes from the June 15, 2020, meeting by Reno and supported by Dudas. *All in favor – motion passed.*

Motion to approve the July 9, 2020, special meeting minutes by Dudas and supported by Davis. *All in favor – motion passed.*

PUBLIC COMMENTS:

Matt King, candidate for the St. Clair County Sheriff's vacancy introduced himself and spoke about his qualifications for the position of Sheriff.

UNFINISHED BUSINESS:

No unfinished business presented.

NEW AGENDA ITEMS:

A. Attorney's Report:

The prepared report was reviewed. No further discussion.

B. Engineer's Report:

Update was given on the DWRP project. Mike felt that we would be ready for the August 1st deadline to proceed with the next steps in the process.

C. Sheriff's Report:

The prepared report was reviewed. Some discussion as to enforcing the speed limit around Oakwood Drive/Strawberry Lane area.

D. Fire Chief's Report:

Motion by Riehl and supported by Reno to promote probationary firefighters Jones & Stoltz to Paid on Call Firefighters.

Roll Call Vote: Ayes: Riehl, Reno, Dudas, Shonka, Davis, Lewandowski

Nays: None

Absent: Livingston **Result: Motion Carried**

Each firefighter took the Oath of Office as administered by the Township Clerk

Motion by Riehl and supported by Reno to approve the hiring of probationary firefighter Tony Fayad.

Roll Call Vote: Ayes: Riehl, Reno, Dudas, Shonka, Davis, Lewandowski

Nays: None

Absent: Livingston **Result: Motion Carried**

E. Approve the Road Commission repair work orders for water main road repairs:

Motion by Riehl and supported by Dudas to approve two work orders for repairs due to water main breaks. Yeager/Marchon \$6,200.00 and Water St. \$11,500.00.

Roll Call Vote: Ayes: Riehl, Dudas, Reno, Shonka, Davis, Lewandowski

Nays: None

Absent: Livingston **Result: Motion Carried**

F. Approve Resolution Establishing Fee Structure for Election Inspectors:

RESOLUTION ESTABLISHING THE FEE STRUCTURE FOR
ELECTION INSPECTORS
#07-20-20

Memorandum of fees presented to the Board of Trustees of Port Huron Charter Township and adopted at a regular meeting of the Board held at the Township Hall, 3800 Lapeer Road, Port Huron, MI on Monday, July 20, 2020 at 7:00 p.m.

PRESENT: Trustees: Dudas, Reno, Riehl, Shonka, Davis, & Lewandowski

ABSENT: Trustees: Livingston

The following Resolution was offered by Board Member Riehl and supported by Board Member Dudas.

WHEREAS, it is the desire of the Port Huron Charter Township Board of Trustees to establish a fair and comparable wage for the Election Inspectors and the support staff of each election.

NOW, THEREFORE, be it resolved that the Township Board of Port Huron Charter Township does hereby adopt the following fee schedule for our Election Personnel:

Election Chairpersons:	\$200.00
Election Co-Chairs:	\$175.00
Inspectors	\$150.00

Closers	\$100.00
DPW after hours	\$150.00 (set-up & tear-down)
Training hours	\$ 11.00 per hr.

AYES: Riehl, Dudas, Reno, Shonka, Davis, Lewandowski

NAYS: None

ABSENT: Livingston

RESOLUTION DECLARED ADOPTED.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Port Huron, County of St. Clair, State of Michigan, at a regular meeting held on the 20th day of July, 2020.

Benita E. Davis, Clerk
Port Huron Charter Township

G. Approve Resolution Establishing Fee Structure for Water Meter Related Fees:

RESOLUTION ESTABLISHING THE FEE STRUCTURE FOR
WATER METERS AND RELATED FEES
#07-20-20B

Memorandum of fees presented to the Board of Trustees of Port Huron Charter Township and adopted at a regular meeting of the Board held at the Township Hall, 3800 Lapeer Road, Port Huron, MI on Monday, July 20, 2020 at 7:00 p.m.

PRESENT: Dudas, Reno, Riehl, Shonka, Davis, Lewandowski
ABSENT: Livingston

The following Resolution was offered by Board Member Reno and supported by Board Member Riehl.

WHEREAS, it is the desire of the Port Huron Charter Township Board of Trustees to review and establish fair and equitable fees for all services and equipment as associated with water services within Port Huron Charter Township.

NOW, THEREFORE, be it resolved that the Township Board of Port Huron Charter Township does hereby adopt the following fee schedule:

Water Meters & Equipment:

Wall-mount Radio Boxes	\$120.00
5/8" – 3/4" Meters	\$250.00
5/8 – 3/4 " Meters w/pit	\$330.00
1" – 1 1/4" Meters	\$350.00

1" – 1 ¼" Meter w/pit \$425.00
 All Large sized meter costs will be determined by actual
 cost plus 10%.

Service Charges:

Final Billings	\$15.00
Water Turn Ons/Offs	\$20.00
Same Day On/Off	\$30.00
After Hours/Sat. Turn Ons/Offs	\$125.00
Illegal Turn Ons/Offs	\$200.00

Tenant Deposits - Residential:

If a landlord wishes to have an account put into both the
 landlord and tenant's name a \$300.00 deposit shall be required.

If a landlord provides a copy of the lease that states the tenant is
 responsible for the utilities (water, sewer, refuse), a copy of the
 tenant's drivers license, and the landlord signs authorization for
 shut off if the tenant fails to pay a \$700.00 deposit shall be
 required.

The deposit for Commercial properties shall be determined by
 1.5 – 2 times the average quarterly bill.

ROLL CALL VOTE:

AYES: Reno, Riehl, Dudas, Shonka, Davis, Lewandowski

NAYS: None

ABSENT: Livingston

RESOLUTION DECLARED ADOPTED.

I hereby certify that the attached is a true and complete copy of a resolution adopted by
 the Township Board of the Charter Township of Port Huron, County of St. Clair, State of
 Michigan, at a regular meeting held on the 20th day of July, 2020.

Benita E. Davis, Clerk
 Port Huron Charter Township

H. Approve the upgrade to Office 365 for Government Email Only:

Motion by Dudas and supported by Riehl to approve \$1584.00 which upgrades 13 emails with
 the possible addition of up to 20 emails at \$48.00 per email.

Roll Call Vote: Ayes: Dudas, Riehl, Reno, Shonka, Davis, Lewandowski

Nays: None

Absent: Livingston

Result: Motion Carried

APPROVAL OF BILLS

Motion to approve payment of prepaid bills by Shonka supported by Reno

Amount: \$368,126.74

Check #: 47971-48088

Roll Call Vote: *Ayes: Shonka, Reno, Dudas, Riehl, Davis, Lewandowski*

Nays: None

Absent: Livingston **Result: Motion Carried**

Motion to approve June Paid on Call Payroll by Reno supported by Shonka

Amount: \$451.00

Roll Call Vote: *Ayes: Reno, Shonka, Riehl, Dudas, Davis, Lewandowski*

Nays: None

Absent: Livingston **Result: Motion Carried**

BOARD CORRESPONDENCE:

General Discussion, request to look into implementing a couple of new ordinances, which will be further discussed at a future meeting.

ADJOURNMENT:

Motion by Riehl supported by Dudas to adjourn at 7:37 p.m. Motion carried.

Robert G. Lewandowski, Jr., Supervisor

Benita E. Davis, Clerk