

Charter Township of Port Huron Board

Regular Meeting Held December 7, 2020
3800 Lapeer Road, Port Huron, MI 48060
Zoom Meeting Held Meeting ID: 951 1235 7587

MINUTES

ROUTINE BUSINESS:

The pledge of allegiance stated.

Roll Call: Trustees Dudas, Livingston, Reno, Riehl, Treasurer Shonka, Clerk Davis, Supervisor Lewandowski

Special Guests: Sheriff King

APPROVAL OF MINUTES:

Motion to approve the minutes from the November 16, 2020, meeting by Reno and supported by Livingston. *All in favor – motion passed.*

PUBLIC COMMENTS:

None

UNFINISHED BUSINESS:

No unfinished business presented.

NEW AGENDA ITEMS:

A. Approve the Regular Township Board Meeting Dates for 2021:

Motion by Dudas and supported by Reno to approve the meeting dates as presented and post for the public.

Roll Call Vote: Ayes: Dudas, Reno, Riehl, Livingston, Shonka, Davis, Lewandowski

Nays: None

Result: Motion Carried

B. Approve Interlocal Agreement for St. Clair County to approve the Designated Assessor for the term of January 1, 2021 – December 31, 2025:

Motion by Shonka and supported by Riehl to approve the Interlocal Agreement with St. Clair County for the 5-year term as presented.

Roll Call Vote: Ayes: Shonka, Riehl, Dudas, Livingston, Reno, Davis, Lewandowski

Nays: None

Result: Motion Carried

C. Approve Policy Update to the Health Insurance Coverage for Part-time Employees:

Policy presented to allow part-time employees that maintain a minimum of 36 hours per week to participate in the Township's health insurance plan. The Township shall pay the premium for the health portion for the employee only. The employee is responsible for the cost of any dependents and their deductible.

Motion by Dudas and supported by Davis.

Roll Call Vote: Ayes: Dudas, Davis, Riehl, Reno, Livingston, Shonka, Lewandowski
Nays: None

Result: Motion Carried

D. Approve the updated COVID-19 Preparedness & Response Plan:

Motion by Reno and supported by Dudas to approve the plan as presented.

Roll Call Vote: Ayes: Reno, Dudas, Riehl, Livingston, Shonka, Davis, Lewandowski
Nays: None

Result: Motion Carried

**E. RESOLUTION NO. 2020-12-7
Establishing Intent to Install Public Improvement**

Memorandum of Resolution adopted at a regular meeting of the Township Board of the Charter Township of Port Huron, County of St Clair, Michigan, held in the Port Huron Township Hall at 3800 Lapeer Rd, Port Huron, Michigan, on December 7, at 2020.

Present: Trustees: Dudas, Livingston, Reno, Riehl, Treasurer Shonka, Clerk Davis, & Supervisor Lewandowski

Absent: None

The following preamble and resolution were offered by: Dudas
and supported by: Livingston.

WHEREAS, the Township Board of the Charter Township of Port Huron County of St Clair, State of Michigan, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, tentatively declares its intention to undertake certain public improvements as described in Exhibit A attached hereto and made a part hereof in the special assessment district tentatively designated and described in Exhibit B attached hereto and made a part thereof, and

WHEREAS, the Township Board desires to proceed with the proposed public improvements;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. DLZ Engineering, registered engineers of Michigan, hereby are ordered to prepare plans showing the improvement, the location thereof and estimate of the cost thereof.
2. Said engineers, when the plans and estimate are completed, are ordered to file the same with the Township Clerk.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Dudas, Livingston, Reno, Riehl, Shonka, Davis, Lewandowski

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED

Robert G. Lewandowski, Supervisor
Port Huron Charter Township

I hereby certify, that the foregoing is a true and complete copy of resolution adopted by the Township Board of the Charter Township of Port Huron, County of St Clair, Michigan, at a regular meeting held on December 7, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Benita E. Davis, Clerk
Port Huron Charter Township

F. Approve Lot Split for Parcel 74-28-250-0010-000 (a.k.a. 4141 Lapeer Rd.)

Motion by Reno and supported by Dudas to approve the lot split for the above parcel creating 3 new buildable parcels.

Roll Call Vote: Ayes: Reno, Dudas, Riehl, Livingston, Shonka, Davis, Lewandowski

Nays: None

Result: Motion Carried

APPROVAL OF BILLS

Motion to approve payment of the prepaid bills by Shonka supported by Riehl.

Amount: \$1,375.00

Check #s: 48640

Roll Call Vote: Ayes: Shonka, Riehl, Dudas, Reno, Livingston, Davis, Lewandowski

Nays: None

Result: Motion Carried

Motion to approve payment of the current bills by Shonka supported by Livingston.

Amount: \$344,674.15

Check #s: 48641-48715

Roll Call Vote: Ayes: Shonka, Livingston, Reno, Dudas, Riehl, Davis, Lewandowski

Nays: None

Result: Motion Carried

Motion to approve November Paid on Call payroll by Shonka supported by Reno

Amount: \$396.00

Roll Call Vote: Ayes: Shonka, Reno, Livingston, Dudas, Riehl, Davis, Lewandowski

Nays: None

Result: Motion Carried

BOARD CORRESPONDENCE:

Treasurer Shonka reported that he has been getting quotes and reviewing different proposals for our website. I.T. Right no longer supports the website software we use and they don't really specialize in website design. Treasurer Shonka stated that he narrowed down the candidates to either STG which quoted \$5,495.00 w \$650.00 annual support fees or Muniweb \$6,200.00 with \$150.00 annual support fees. Motion by Riehl and supported by Livingston to have the

Treasurer, Clerk and Supervisor decide which company would meet the Township's needs best and to move forward with updating our website.

Roll Call Vote: Ayes: Riehl, Livingston, Reno, Dudas, Shonka, Davis, Lewandowski
Nays: None

Result: Motion Carried

Tom Conway with I.T. Right gave a presentation explaining why I.T. Right has increased it's annual support costs from \$3,800.00 which we've been paying in the past to \$12,000 which is the proposed annual cost for 2021.

ADJOURNMENT:

Motion by Riehl supported by Dudas to adjourn at 7:50 p.m. Motion carried.

Robert G. Lewandowski, Jr., Supervisor

Benita E. Davis, Clerk